

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

The Union County Commissioners met in regular session this 22nd day of October 2025, with the following members present:

Steve Robinson, President
David A. Lawrence, Vice President
Tom McCarthy, Commissioner
Bill Narducci, County Administrator
Janell Alexander, Budget Analyst
Mallory Lehman, Clerk to the Board

* * *

*Commissioner called the meeting to order at 8:30 a.m.

* * *

*Thayne Gray, Assistant Prosecuting Attorney; Cayla Warnock, Union County Board of Developmental Disabilities/Director of Operations/Business Manager; Mike Soto, Motorola Solutions; Chip Hubbs, Memorial Health/President/CEO; Spence Fisher, Memorial Health/Executive Vice President; Jeff Ehlers, Memorial Health/CFO; Scott Endsley, Memorial Health/CFO; Dr. Jeff Hazey, Memorial Health/Chief Medical Director; Emily Wieringa, Chairperson/Memorial Health Board of Trustees; Doug Loudenslager, Vice Chairperson/Memorial Health Board of Trustees; Casey Converse, Secretary/Treasurer/Memorial Health Board of Trustees; Melanie Ziegler, Memorial Health/Vice President of Community Engagement; and Joe Case, Marysville, Matters were in attendance.

* * *

Old Business:

RESOLUTION NO. 25-449:

Pick Up Off the Table, Resolution No. 25-439T, Office Lease Between the Board of County Commissioners (Lessor), and the Marysville Exempted Village School District (Lessee) – Commissioners

The County Commissioners do hereby approve to Pick Up Off the Table, Resolution, No. 25-439T, Office Lease Between the Board of County Commissioners (Lessor), and the Marysville Exempted Village School District (Lessee).

A motion was made by Steve Robinson and seconded by David A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

RESOLUTION NO. 25-450T:**Table the Office Lease Between the Board of County Commissioners (Lessor), and the Marysville Exempted Village School District (Lessee) Until October 29, 2025 – Commissioners**

The County Commissioners do hereby approved tabling the Office Lease Between the Board of County Commissioners (Lessor), and the Marysville Exempted Village School District (Lessee).

A motion was made by Tom McCarthy and seconded by David A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

Memorial Health Update:

- Mr. Hubbs introduced the new CFO for Memorial Health, Scott Endsley. Mr. Endsley has previously worked at Fisher Titus Health in Norwalk, Ohio.
- Commissioner McCarthy asked how Memorial Health compares to Fisher Titus Health, and Mr. Endsley stated the hospital and community are larger here.
- Mr. Hubbs stated Jeff Ehlers will be working on site through October, and his last meeting with be in December. Mr. Ehlers has played a significant role in Memorial Health and he thanked him for his years of service.
- Memorial Health has received the Auditor of State award again this year.

Mike Williamson, Marysville Journal and Tribune, arrived at this time.

- Mr. Fisher stated construction on the new Memorial Health building in Jerome Township is moving along as scheduled.
- Mr. Narducci asked if the road construction on State Route 42 and Industrial Parkway will impact the access to this new building, and Mr. Hubbs stated the building can still be accessed in a back entrance.
- Mr. Fisher stated the Board of Trustees has approved funds for drawings and designs for the emergency department expansion.
- Commissioner Robinson asked if the plans for the expansion were to include an addition or remodel the current emergency department.
- Mr. Fisher stated the plans include both. There will be additions to the current emergency department, but during construction, it has to remain functional for patients.
- Commissioner McCarthy asked if feedback from county fire and EMS departments regarding the construction was considered, and Mr. Fisher stated it was. There were concerns of exhaust fumes under the emergency canopy, and their architectural engineers are working on this.
- Commissioner McCarthy asked if Memorial has plans to become a trauma center, and Mr. Fisher stated the renovation of the emergency department will make this more possible.
- Dr. Hazey stated there is currently a year and a half waitlist for hospitals to become certified trauma centers, but he would like Memorial to become a level three trauma center in the future.
- Ms. Ziegler stated Memorial has started a philanthropic campaign for the emergency department renovation. The goal is \$2.5 million with 50% of this raised before groundbreaking.

**UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025**

- Commissioner Robinson asked when the tentative groundbreaking date is, and Mr. Fisher stated as early as June of 2026.
- Ms. Ziegler added the hill leading to the current emergency department will be leveled, and the entrance will be moved. This will make it easier for patients to enter the hospital.
- Mr. Hubbs stated he is very proud of his staff for receiving a five-star patient care rating.

* * *

RESOLUTION NO. 25-451:

Executive Session – Pursuant to O.R.C. 121.22(G)(7) to Consider Trade Secrets of a County Hospital – Commissioners

The County Commissioners do hereby approve entering into executive session at 9:11 a.m. for the purpose of considering Trade Secrets of a County Hospital. In attendance were: Bill Narducci, County Administrator; Janell Alexander, Budget Analyst; Thayne Gray, Assistant County Prosecutor; and Mallory Lehman, Clerk to the Board. Also in attendance were the following representatives for Memorial Hospital: Chipp Hubbs, President/CEO; Jeff Ehlers, CFO; Scott Endsley, CFO; Spence Fisher, Executive Vice President; Dr. Jeff Hazey, Chief Medical Director; Melanie Ziegler, Vice President of Community Engagement; and Board of Trustees: Emily Wiengra; Doug Loudenslager; and Casey Convserse. The session ended at 10:16 a.m.

*No action was taken.

A motion was made by David A. Lawrence and seconded by Tom McCarthy that this resolution be adopted and carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

RESOLUTION NO. 25-452:

Union County Joint Recreation District Board Re-Appointment – Dave Raymond – Commissioners

The Board of County Commissioners approved the Re-Appointment of Dave Raymond to the Union County Joint Recreation Board.

Term: October 22, 2025 – July 31, 2028

A motion was made by Tom McCarthy and seconded by David A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

RESOLUTION NO. 25-453:

Approve the Minutes from the October 7, 2025, Meeting – Commissioners

The Board of County Commissioners approved the minutes from the October 7, 2025, meeting.

A motion was made by David A. Lawrence and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

RESOLUTION NO. 25-454:

Approve the Minutes from the October 8, 2025, Meeting – Commissioners

The Board of County Commissioners approved the minutes from the October 8, 2025, meeting.

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

RESOLUTION NO. 25-455:

A Resolution Recommending the Union County Land Reutilization Corporation as the Lead Agency for Union County, Ohio Under the Brownfield Remediation Program and the Building Demolition as Site Revitalization Program of the Ohio Department of Development – Commissioners

The Board of County Commissioners hereby approves A Resolution Recommending the Union County Land Reutilization Corporation as the Lead Agency for Union County, Ohio Under the Brownfield Remediation Program and the Building Demolition as Site Revitalization Program of the Ohio Department of Development.

RESOLUTION No. 25-~~455~~

A RESOLUTION RECOMMENDING THE UNION COUNTY LAND REUTILIZATION CORPORATION
AS THE LEAD AGENCY FOR UNION COUNTY, OHIO UNDER THE BROWNFIELD REMEDIATION
PROGRAM AND THE BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM OF THE
OHIO DEPARTMENT OF DEVELOPMENT

WHEREAS, the Ohio General Assembly and the Governor approved Amended Substitute House Bill 69, which in part reauthorized the Brownfield Remediation Program under R.C. 122.6511 and the Building Demolition and Site Revitalization Program under R.C. 122.6512; and

WHEREAS, those laws require each county seeking to participate in the Programs to have one lead entity designated to streamline funding through those programs; and

WHEREAS, Union County's current population is less than 100,000 according to the most recent federal decennial census; and

WHEREAS, the Union County Land Reutilization Corporation, formed in 2016, and this Board, have entered into an Agreement and Plan for reclamation, rehabilitation, and reutilization of vacant, abandoned, tax-foreclosed, or other real property under R.C. 1723.10(B), which designates the Union County Land Reutilization Corporation as this Board's sole agent to carry out the Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, UNION COUNTY, OHIO, THAT:

Section 1. This Board recommends the Union County Land Reutilization Corporation to the Director of the Ohio Department of Development as the lead entity for Union County, Ohio under the Brownfield Remediation Program, R.C. 122.6511.

Section 2. This Board recommends the Union County Land Reutilization Corporation to the Director of the Ohio Department of Development as the lead entity for Union County, Ohio under the Building Demolition and Site Revitalization (non-brownfields) Program, R.C. 122.6512.

Section 3. If designated the lead entity for Union County, Ohio under the Building Demolition and Site Revitalization (non-brownfields), the Union County Land Reutilization Corporation shall submit all grant applications for the county and will be the award recipient and responsible party with who the Department of Development executes a grant agreement for grant funds.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

Section 4. The County Administrator is directed and authorized to prepare and to submit a lead entity letter of intent and any other documentation required by the Director of the Department of Development.

Section 5. The Board finds and determines that all of its formal actions concerning and relating to adopting this Resolution occurred in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Revised Code §121.22.

Dave Lawrence introduced this resolution and moved its passage;
Tom McCarthy seconded the motion; and after discussion, the chair called a roll call vote, and the results were:

Steve Robinson Yes No

Tom McCarthy Yes No

Dave Lawrence Yes No

Passed: October 22, 2025

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, OHIO

ATTEST: Mallory Lehman
Mallory Lehman, Clerk

Steve Robinson
Steve Robinson

Tom McCarthy
Tom McCarthy

Dave Lawrence
Dave Lawrence

Approved as to Form:

Thayne D. Gray
Thayne D. Gray Oct 27, 2025
Assistant Prosecuting Attorney

A motion was made by David A. Lawrence and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

RESOLUTION NO. 25-456:

A Resolution Authorizing the County to Transfer the County's Interest in a Certain Easement to the Union County Land Reutilization Corporation for Release of the Easement to Facilitate the Economic Development of the Land Subject to the Easement in Accord with the Agreement and Plan Between the County and the Land Reutilization Corporation – Commissioners

The Board of County Commissioners hereby approves A Resolution Authorizing the County to Transfer the County's Interest in a Certain Easement to the Union County Land Reutilization Corporation for Release of the Easement to Facilitate the Economic Development of the Land Subject to the Easement in Accord with the Agreement and Plan Between the County and the Land Reutilization Corporation.

RESOLUTION No. 25-~~456~~

A RESOLUTION AUTHORIZING THE COUNTY TO TRANSFER THE COUNTY'S INTEREST IN A CERTAIN EASEMENT TO THE UNION COUNTY LAND REUTILIZATION CORPORATION FOR RELEASE OF THE EASEMENT TO FACILITATE THE ECONOMIC DEVELOPMENT OF THE LAND SUBJECT TO THE EASEMENT IN ACCORD WITH THE AGREEMENT AND PLAN BETWEEN THE COUNTY AND THE LAND REUTILIZATION CORPORATION.

WHEREAS, the Board of County Commissioners, Union County, Ohio (County), under Resolution 17-090, adopted March 17, 2017, Commissioners Journal Vol. 2017, p. 243, entered into an Agreement and Plan with the Union County Land Reutilization Corporation (CLRC) to be its agent for purposes including advancing and promoting industrial, economic, and commercial development in the County; and

WHEREAS, the County owns a drainage easement across what is now Lot 58 in the Corporate Estates Subdivision, Phase 1, as numbered and delineated on the plat of Industrial Parkway Corporate Estates, recorded on October 10, 2000, in Plat Book 4, page 360, Union County Records, which easement is included in an Assignment of Drainage Easements, dated September 21, 2000, and recorded in Original Records, Vol. 242, p. 651, and is legally described in the Storm Water Drainage Easement dated April 19, 1999, and recorded in Deed Book 177, p. 575, Union County Records; and

WHEREAS, the part of the easement to be released is depicted on the ALTA/NSPS Land Title Survey of the said Lot 58 in Industrial Parkway Corporate Estates, Phase I, by Jon B. Adcock, P.S. 8461, dated August 13, 2025, attached as Exhibit A, and incorporated by reference; and

WHEREAS, the said Lot 58 has remained undeveloped since 2000, in part due to the drainage easement which transects the lot; and

WHEREAS, the Board has been told that releasing the part of the drainage easement described in Deed Book 177, p. 575, as shown in Exhibit A, will facilitate the economic development of the lot; and

WHEREAS, staff from the Union County Engineer's office and the Union Soil and Water Conservation District have reviewed the proposed release of the drainage easement as shown on Exhibit A and have advised the Board that other drainage facilities have been established that serve the original purpose of the easement shown on Exhibit A, that those offices do not believe that releasing the easement shown on Exhibit A will adversely affect drainage in the area, and that there is no upland agricultural ground that continues to use the drainage easement show on Exhibit A.

Based upon the foregoing, the Board of County Commissioners FINDS

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

- A. Continued ownership of the part of the drainage easement shown on Exhibit A is no longer necessary for the public purposes of the Board and Union County, Ohio, and that part of the drainage easement is deemed surplus property.
- B. Releasing the drainage easement as shown on Exhibit A will facilitate the development of Lot 58 and is consistent with the Board's Agreement and Plan with the County Land Reutilization Corporation.
- C. Nominal consideration for the release of the drainage easement is appropriate under the circumstances.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, UNION COUNTY, OHIO, THAT:

Section 1. The Board approves the conveyance of part of the drainage easement as shown on Exhibit A to the Union County Land Reutilization Corporation by a Quit Claim deed in accord with the said Plan and Agreement for the purpose of advancing and promoting industrial, economic, and commercial development in Union County.

Section 2. Thereafter, the County Land Reutilization Corporation shall dispose of the part of the drainage easement as shown on Exhibit A in a manner consistent with this resolution.

Section 3. The Board finds and determines that all of its formal actions concerning and relating to adopting this Resolution occurred in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Revised Code §121.22.

Dave Lawrence introduced this resolution and moved its passage;
Tom McCarthy seconded the motion; and after discussion, the chair called a roll call vote, and the results were:

Steve Robinson	<input checked="" type="radio"/>	No
Tom McCarthy	<input checked="" type="radio"/>	No
Dave Lawrence	<input checked="" type="radio"/>	No

Passed: October 22, 2025

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, OHIO

ATTEST: Mallory Lehman
Mallory Lehman, Clerk

Steve Robinson
Steve Robinson

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

Tom McCarthy

Tom McCarthy

Dave Lawrence

Dave Lawrence

Approved as to Form:

Thayne D. Gray *Oct. 22, 2025*
Thayne D. Gray
Assistant Prosecuting Attorney

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025


QUITCLAIM DEED

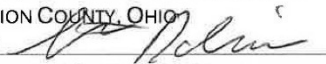
The Board of County Commissioners, Union County, Ohio, a political subdivision, of 233 W. 6th Street, Marysville, pursuant to Res. No. 25-450, for valuable consideration paid, grants to the Union County Land Reutilization Corporation, an Ohio corporation for non-profit, whose tax-mailing address is 233 W. 6th Street, Marysville, Ohio, the portion of the drainage easement across Lot 58 of Industrial Parkway Corporate Estates Subdivision, Phase I, in Jerome Township, Union County, Ohio, as depicted on Exhibit A, attached and incorporated by reference.

Owner: Board of County Commissioners, Union County, Ohio
Property Address: 8295 Estates Parkway, Plain City, OH
No Parcel Number
Map No. 1460203010000
VMS 7073

Prior Instrument Reference: Volume O.R. vol., 242, p. 651, and Deed Book vol. 177, p. 575

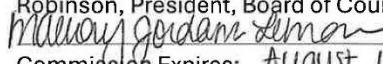
The purpose of this conveyance is to release and extinguish the portion of the drainage easement across Lot 58 of Industrial Parkway Corporate Estates Subdivision, Phase I, as depicted on Exhibit A.

Signed: October 21, 2025

MALLORY JORDANN LEHMAN
Notary Public
State of Ohio
My Comm. Expires
August 6, 2029

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, OHIO
By 
Steve Robinson, President

State of Ohio, County of Union) ss:

The foregoing instrument was acknowledged before me on October 21, 2025, by Steve Robinson, President, Board of County Commissioners, Union County, Ohio.

, Notary Public
Commission Expires: August 6, 2029

This Instrument Prepared By: Thayne D. Gray, Assistant Prosecuting Attorney, 249 W. Fifth Street, Marysville, Ohio, 43040
Recorder: Please make a Marginal Notation at O.R. 242, p. 651

Eric Phillips, Economic Development, Steve Pagura, Eric Shae, and Jarret Chirafisi arrived at this time.

* * *

Mr. Phillips discussed the following presentation on the Assignment, Assumption and Amendment Agreement:

PROPOSED ASSIGNMENT AGREEMENT

UNION COUNTY | ADSORPTION | PAGURA | VELOCYS

AGREEMENT TERMS

- Relocation of 23 existing employees from Dublin to proposed Pagura site
- 3 new jobs created in 3 years
- \$100,000 investment (minimum) over first 3 years
- Enterprise and Owner shall work closely with Jonathan Alder Local School District and Tolles Career and Technical Center to develop a practicum, internship, or provide some other assistance to assist in training and/or education of students
- Enterprise agrees to contribute \$2,000 annually to the Jonathan Alder Athletic Boosters during the term of the abatement, up to a maximum aggregate of \$20,000
- Enterprise and Owner shall contribute \$4,000 to the Union County–Marysville Economic Development Partnership per year
- 75% 10-year abatement of the increase in the assessed valuation of the real property
- Enterprise and Owner shall pay real and tangible personal property taxes timely and before delinquency



ABOUT ADSORPTION

Overview:

Adsorption Research, Inc. (ARI) focuses on developing technologies that remove contaminants from biogas and emerging global needs, like water purification, CO2 capture, gas purifications for electronics and industrial applications, and air quality enhancement.

Business Type:

Engineering services, NAICS #541330

Current Location:

Dublin, OH. ARI considered leaving Ohio, but found the former Velocys site to be a perfect fit.

Operations:

Design, engineering, project management, research & development, and warehousing.



DEVELOPMENT STATS



JOBS:



33



25



PAYROLL:

\$2.98 M

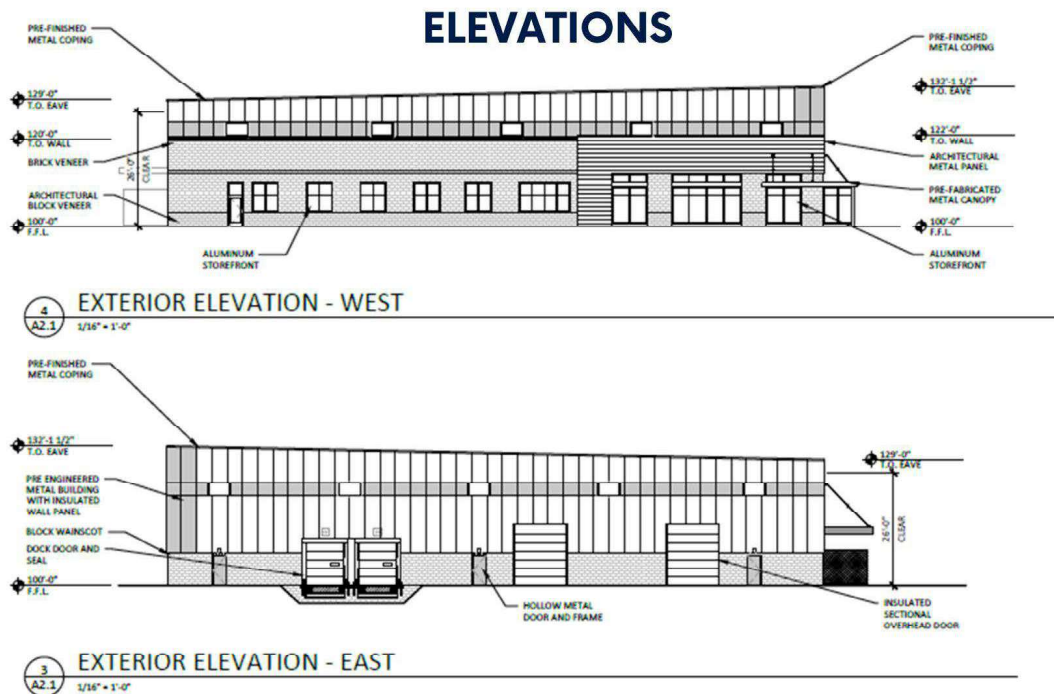
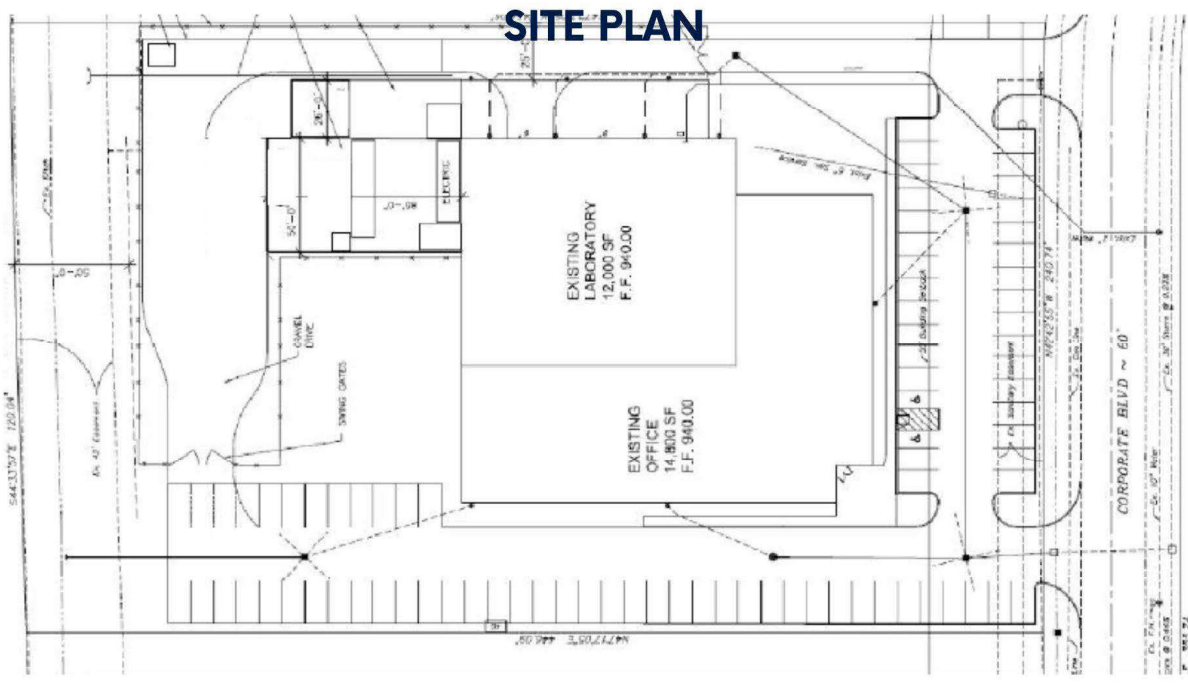
\$4.1 M



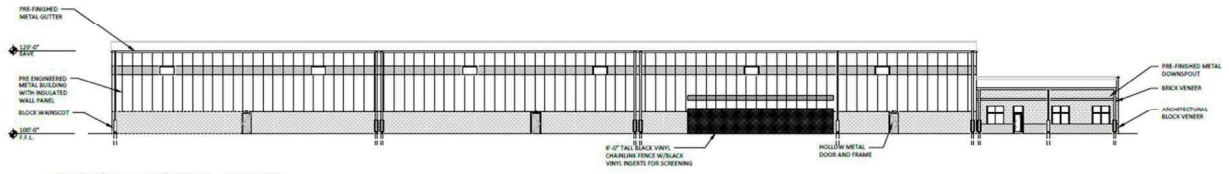
INVESTMENT:

\$19 M
(**\$8 M PP**)

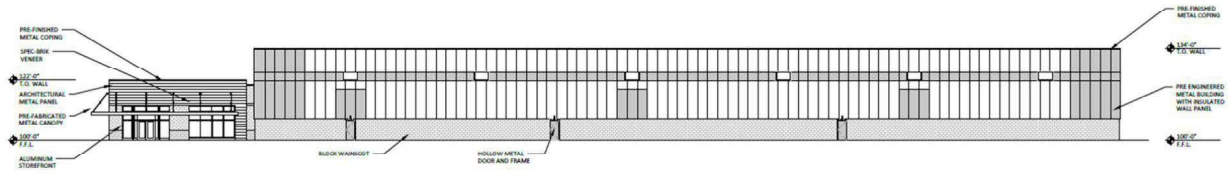
\$100,000
(**UP TO \$800,000**)



ELEVATIONS



2 EXTERIOR ELEVATION - NORTH
1/8" = 1'-0"



3 EXTERIOR ELEVATION - SOUTH
1/8" = 1'-0"

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

RESOLUTION NO. 25-457:

Assignment, Assumption and Amendment Agreement by and Among Velocys, Inc., The Pagura Company, Union County, Ohio, and Adsorption Research Inc. – Commissioners

The Board of County Commissioners hereby approves the Assignment, Assumption and Amendment Agreement by and Among Velocys, Inc., The Pagura Company, Union County, Ohio, and Adsorption Research Inc.

ASSIGNMENT, ASSUMPTION AND AMENDMENT AGREEMENT

THIS ASSIGNMENT, ASSUMPTION AND AMENDMENT AGREEMENT (“Assignment”) is made and entered into October 22, 2025 (“Effective Date”), by and among **Velocys, Inc.**, a Delaware corporation registered to do business in Ohio, 7950 Corporate Boulevard, Plain City, Ohio, 43064 (Assignor), **The Pagura Company**, an Ohio corporation, 8510 Warner Road, Suite 100, Plain City, Ohio, 43064 (“Owner”), **Union County, Ohio**, a political subdivision duly organized and existing under the Constitution and laws of the State of Ohio, through its Board of County Commissioners, (the “County”), and **Adsorption Research, Inc.** an Ohio corporation, 6175-D Shamrock Ct (Assignee).

Dublin USA Ohio 43016

RECITALS

WHEREAS, as a result of changes in its business, Assignor desires to assign to Assignee and Assignee desires to accept assignment from Assignor that certain Ohio Enterprise Zone Agreement, pursuant to County Resolution No. 22-147, as dated May 11, 2022 (the “Agreement”), 2022 Commissioners Journal 687-697, as the same is attached hereto as Exhibit A, as amended in Section 7 of this Assignment; and

WHEREAS, in furtherance of and to facilitate the assignment from Assignor to Assignee of the Agreement, the County is willing to consent to said assignment and assumption of the Agreement, as amended herein, pursuant to Section 24 of the Agreement; and

NOW, THEREFORE, for and in consideration of the premises and the mutual covenants, contained herein, and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties do hereby agree as follows:

1. Assignment. On and effective as of October 7, 2025, date Assignee signed a lease with Owner at the Project Site, Assignor assigns the Agreement, and Assignee accepts assignment of the Agreement. On and after October 7, 2025, Assignor will no longer be responsible for any obligations under the Agreement and is released from all responsibility under that Agreement.

2. Assumption. Effective October 7, 2025, Assignee assumes the responsibilities as the Enterprise under the Agreement, and agrees to pay, perform, and discharge the obligations as they become due under the Agreement on and after October 7, 2025.

(a) The parties agree Assignor is not assigning, and Assignee is not assuming, any liabilities or obligations of Assignor whatsoever, including, without limitation, any liability or obligation occurring, arising, or otherwise taking place prior to October 7, 2025. Specifically, if the County or its Tax Incentive Review Council determines that the Assignor and Owner have failed to meet their

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DocuSign Envelope ID: CE5001EB-70B4-4928-B088-73D0D2EF20FE

obligations under the Agreement, and said determination is made after October 7, 2025, then the real estate taxes and assessments exempted and not paid by Assignor and Owner under the Agreement, which are required to be paid by Section 16 of the Agreement, shall be the sole responsibility of the Assignor and Owner, and the County shall look solely to the Assignor and Owner for repayment and the County shall waive its right to lien the Property for obligations arising before October 7, 2025, as provided in Section 16 of the Agreement.

(b) The parties further agree Assignee is not assigning, and Assignor is not assuming, any liabilities or obligations of Assignee whatsoever, including, without limitation, any liability or obligation occurring, arising, or otherwise taking place after October 7, 2025. Specifically, if the County or its Tax Incentive Review Council determines that the Assignee and Owner fail to meet their obligations under the Agreement after October 7, 2025, then the real estate taxes and assessments exempted and not paid by Assignee and Owner under the Agreement, which are required to be paid by Section 16 of the Agreement, the County shall not look to Assignor to satisfy those obligations.

3. Consent/Acknowledgment. The County hereby consents to the assignment by Assignor and assumption by Assignee of all Assignor's right, title, interest, and obligations under the Agreement, pursuant to Section 24 of the Agreement. In addition, the County acknowledges and represents to the Assignee, that the Assignor is in full compliance with the terms and provisions of the Agreement as of October 7, 2025.

4. Further Assurances. Upon the terms and subject to the conditions contained herein, the parties agree: (i) to use commercially reasonable efforts to take, or cause to be taken, all actions and to do, or cause to be done, all things necessary, proper or advisable to effect, contribute, make effective, confirm or evidence transactions contemplated by this Assignment, and (ii) to execute any documents, instruments or conveyances of any kind which may be reasonably necessary or advisable to carry out any of the transactions contemplated by this Assignment.

5. Governing Law. This Assignment is governed by and construed and enforced in accordance with the laws of the State of Ohio applicable to agreements made and to be performed entirely within such state, without regard to its conflict of laws rules thereof.

6. Execution of Assignment. This Assignment may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Assignment and all of which, when taken together, will be deemed to constitute one and the same agreement. The exchange of copies of this Assignment and of signature pages by facsimile or electronic transmission shall constitute effective execution and delivery of this Assignment as to the parties and may be used in lieu of the original Assignment for all purposes.

7. Amendment.

(a) Throughout the Agreement when reference is made to Enterprise, the entity is amended and now known as Adsorption, Inc., an Ohio corporation. Also,

**UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025**

DocuSign Envelope ID: CE5001EB-70B4-4928-B088-73D0D2EF20FE

throughout the Agreement when reference is made to Owner, the reference remains as being to The Pagura Company, an Ohio corporation.

(b) Section 4 of the Agreement is amended in its entirety and shall read as follows:

4. Estimated Job Creation:

For purposes of this Agreement, a “full-time employee” means an individual employed for consideration for at least thirty-five (35) hours per week, or who renders any other standard of service generally accepted by custom or specified by contract as full-time employment.

Enterprise and Owner shall create within a time period not exceeding thirty-six months (36) after the effective date of this Amended and Restated Agreement, the equivalent of 30 new full-time permanent job opportunities and 0 new part-time permanent job opportunities.

Enterprise estimates it will create and maintain, or cause to be created and maintained, full-time, permanent jobs as follows:

Year	Estimated Full-Time, Permanent Jobs Created	Estimated Payroll Created From New Full-Time Jobs	Cumulative Estimated Full-Time, Permanent Jobs Created
2025	25	\$3,740,000	25
2026	1	\$110,000	26
2027	1	\$110,000	27
2028	1	\$110,000	28
2029	0	0	28
2030	0	0	28
2031	0	0	28
Totals	28	\$4,070,000	28

Enterprise and Owner expect to create at the Project Site 0 new part-time permanent positions, 0 new full-time temporary positions and 0 new part-time temporary positions.

(c) Section 6 of the Agreement is amended in its entirety and shall read as follows:

6. Payroll Creation and Retention: The increase in the number of employees will result in approximately Four Million, One Hundred Eighty Thousand Dollars (\$4,180,000.00) of additional annual payroll for the Enterprise.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DocuSign Envelope ID: CE5001EB-70B4-4928-B088-73D0D2EF20FE

Year	Estimated Payroll – Full-Time, Permanent - Retained	Estimated Payroll – Full-Time Permanent - Created	Estimated Payroll – Full-Time, Permanent – Cumulative
2025	\$0	\$3,740,000	\$3,740,000
2026	\$3,740,000	\$110,000	\$3,850,000
2027	\$3,850,000	\$110,000	\$3,960,000
2028	\$3,960,000	\$110,000	\$4,070,000
2029	\$4,070,000	0	\$4,070,000
2030	\$4,070,000	0	\$4,070,000
2031	\$4,070,000	0	\$4,070,000

(d) Section 7 of the Agreement is amended in its entirety and shall read as follows:

7. Minimum Investment, Job Creation, and Employee Compensation: To obtain the Exemption set forth herein:

A. Owner made the real and tangible property investments as initially required by May 31, 2023. Enterprise will invest an addition \$100,000 in tangible personal property within ___ months after the effective date of this Amended and Restated Agreement.

B. Enterprise will relocate Twenty-five (25) full-time, permanent jobs with an aggregate payroll of \$3,740,000 by December 31, 2025 and continue to employ that number of employees so long as it received any Exemption under this Amended and Restated Agreement.

C. Enterprise will create an estimated \$110,000 of new annual payroll by December 31, 2026, December 31, 2027, and December 31, 2028. Enterprise will maintain the increased annual payrolls in any year it receives an Exemption under this Amended and Restated Agreement.

(e) Section 25 of the Agreement is amended in its entirety and shall read as follows:

25. Notices: Except as otherwise specifically set forth in this Agreement, notices, demands, requests, consents, or approvals given, required, or permitted to be given shall be in writing and shall be deemed sufficiently given if hand-delivered or sent by recognized, overnight delivery service or by the United States Postal Service, postage prepaid with proof of delivery service, addressed to the other Party at these addresses:

As to Union County: Union County, Ohio	As to Enterprise: Adsorption Research, Inc.
---	--

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DocuSign Envelope ID: CE5001EB-70B4-4928-B088-73D0D2EF20FE

<p>Attn: County Administrator 233 West Sixth Street Marysville, OH 43040</p> <p>With a Copy to: Union County Prosecutor 249 West Fifth Street Marysville, OH, 43040</p>	<p>Attn: Jarret Chirafisi</p> <p>As to Owner: Steve Pagura The Pagura Company 8510 Warner Road, Ste. 100 Plain City, Ohio 44064</p> <p>With a Copy to: Dyas Law LLC Charles R. Dyas, Jr. P.O. Box 991 Marysville, Ohio 43040</p>
---	--

Notice shall be deemed received upon delivery, unless sent by USPS, in which event such notice shall be deemed to have been received when the delivery receipt is signed or refused. Any Party may designate any further or different addresses to which subsequent notices, certificates, requests, or other communications shall be sent by giving notice to the other Parties as provided in this paragraph. Any defect, delay, or failure in the copy of a notice to counsel will not affect otherwise proper notice on a Party.

This Assignment may not be further amended, supplemented or otherwise modified except by a written agreement executed by all parties hereto.

8. Waiver. Neither any failure nor any delay by any party in exercising any right, power or privilege, and no single or partial exercise of any such right, power or privilege will preclude any other or further exercise of such right, power or privilege or the exercise of any other right, power or privilege. No waiver of any of the provisions of this Assignment shall be valid unless it is in writing and signed by the party against whom it is sought to be enforced. A waiver of a provision by any party on one occasion shall not be deemed to be a waiver of the same or any other breach on a future occasion.

9. Assignability. This Assignment will be binding from and after its execution upon Assignor, and its respective successors and assigns, and Assignee, and its successors and assigns.

10. Recitals. The parties hereby agree that the recitals set forth above are incorporated herein and made a part of this Assignment.

11. Authority. Each party, by signing below, represents and warrants to the other that it has obtained all requisite consents and approvals for execution hereof, that the party has due authority on behalf of its respective entity to enter into this Assignment, and by signing below, agrees that the undersigned shall be bound by the terms and conditions herein.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DocuSign Envelope ID: CE5001EB-70B4-4928-B088-73D0D2EF20FE

12. **Counterparts.** This Agreement may be executed, in person or by facsimile or electronic signature, in one or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

The parties have executed this Assignment, intending to be legally bound, as of the last date written below.

**ASSIGNOR:
Velocys, Inc.**

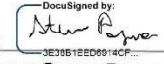
Signed by:
By: 
Name: Matthew Viengutz
Its: CEO

**ASSIGNEE:
Adsorption Research, Inc.**

DocuSigned by:
By: 
Name: Jarret Chirafisi
Its: VP, Commercial operations

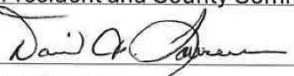
C.I. 2025
10-20-25
Date 10/22/25

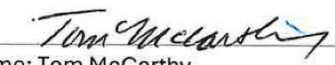
The Pagura Company

DocuSigned by:
By: 
Name: Steve Pagura
Its: President


**COUNTY:
THE COUNTY OF UNION, OHIO**

By: 
Name: Steve Robinson
Its: President and County Commissioner

By: 
Name: Dave Lawrence
Its: Vice President and County Commissioner

By: 
Name: Tom McCarthy
Its: County Commissioner

Approved as to form:


Thayne D. Gray, Asst. Pros. Atty.
Oct. 22, 2025

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DocuSign Envelope ID: CE5001EB-70B4-4928-B088-73D0D2EF20FE

EXHIBIT A
OHIO ENTERPRISE ZONE AGREEMENT

A motion was made by Tom McCarthy and seconded by David A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

Eric Phillips, Economic Development, Steve Pagura, Eric Shae, and Jarret Chirafisi arrived at this time.

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

RESOLUTION NO. 25-458:

A Resolution Authorizing Union County, Ohio to Enter into the Regional Council of Governments for the Central Ohio Area Agency on Aging; Authorizing the Execution and Delivery of an Agreement Establishing the Central Ohio Area Agency on Aging as a Regional Council of Governments; and Approving the Bylaws of the Regional Council of Governments for the Central Ohio Area Agency on Aging – Commissioners

The Board of County Commissioners hereby approves A Resolution Authorizing Union County, Ohio to Enter into the Regional Council of Governments for the Central Ohio Area Agency on Aging; Authorizing the Execution and Delivery of an Agreement Establishing the Central Ohio Area Agency on Aging as a Regional Council of Governments; and Approving the Bylaws of the Regional Council of Governments for the Central Ohio Area Agency on Aging.

RESOLUTION No. 25-⁴⁵⁸

A RESOLUTION AUTHORIZING UNION COUNTY, OHIO TO ENTER INTO THE REGIONAL COUNCIL OF GOVERNMENTS FOR THE CENTRAL OHIO AREA AGENCY ON AGING; AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGREEMENT ESTABLISHING THE CENTRAL OHIO AREA AGENCY ON AGING AS A REGIONAL COUNCIL OF GOVERNMENTS; AND APPROVING THE BYLAWS OF THE REGIONAL COUNCIL OF GOVERNMENTS FOR THE CENTRAL OHIO AREA AGENCY ON AGING.

WHEREAS, Ohio Revised Code Chapter 167 provides, in general, that the governing bodies of any two (2) or more political subdivisions may enter into an agreement establishing a regional council of governments for the purposes of promoting cooperative arrangements and agreements among its members and between its members and government agencies or private persons or entities, performing functions and duties which its members can perform and addressing problems of mutual concerns; and

WHEREAS, the Central Ohio Area Agency on Aging has been designated by the Ohio Department of Aging as the area agency on aging under Ohio Revised Code Section 173.011 and 45 C.F.R. 1321.19 and as the PASSPORT Administrative Agency for the Designated Planning and Service Area comprised of the eight (8) central Ohio counties of Delaware, Fairfield, Fayette, Franklin, Licking, Madison, Pickaway and Union; and

WHEREAS, the Central Ohio Area Agency on Aging is transitioning from operation within the City of Columbus, Ohio to a stand-alone regional council of governments organized under Ohio Revised Code Chapter 167 to: better serve older adults and individuals with disabilities in its eight (8) county central Ohio Designated Planning and Service Area, further expand its service models, launch innovative programs to meet emerging community needs through regional cooperative arrangements, and comply with all applicable state and federal laws and regulation ("COAAA"); and

WHEREAS, by joining COAAA, Union County, Ohio ("County") will be able to act jointly with other member political subdivisions in the eight (8) county central Ohio Designated Planning and Service Area to better serve the needs of older adults and individuals with disabilities through a regional cooperative organization.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, UNION COUNTY, OHIO, THAT:

Section 1. The Board of County Commissioners, Union County, Ohio ("Board") finds and determines that it is in the best interest of Union County to join the COAAA for the purpose of serving the needs of older adults and individuals with disabilities within the County through a regional cooperative organization.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

Section 2. The President of the Board is hereby authorized and directed to execute and deliver the Agreement Establishing the Regional Council of Governments for the Central Ohio Area Agency on Aging, attached as Exhibit 1, as the same may be amended from time to time (the "CoG Agreement").

Section 3. The Board hereby approves and adopts the Bylaws of COAAA (in the form attached as Exhibit A to the CoG Agreement).

Section 4. The Board finds and determines that all of its formal actions concerning and relating to adopting this Resolution occurred in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Revised Code §121.22.

Dave Lawrence introduced this resolution and moved its passage; Tom McCarthy seconded the motion; and after discussion, the chair called a roll call vote, and the results were:

Steve Robinson	<input checked="" type="radio"/> Yes	No
Tom McCarthy	<input checked="" type="radio"/> Yes	No
Dave Lawrence	<input checked="" type="radio"/> Yes	No

Passed: October 22, 2025

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, OHIO

ATTEST: Mallory Lehman
Mallory Lehman, Clerk

Steve Robinson
Steve Robinson

Tom McCarthy
Tom McCarthy

Dave Lawrence
Dave Lawrence

Approved as to Form:

Thayne D. Gray
Thayne D. Gray Oct. 22, 2025
Assistant Prosecuting Attorney

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

BYLAWS

GOVERNING THE

**REGIONAL COUNCIL OF GOVERNMENTS FOR THE CENTRAL OHIO AREA
AGENCY ON AGING**

WHEREAS, certain counties of the State of Ohio (each, a “Member”) entered into an Agreement Establishing the Regional Council of Governments for the Central Ohio Area Agency on Aging (the “CoG Agreement”) pursuant to Ohio Revised Code Chapter 167, for the purpose of establishing a regional council of governments to better serve older adults and individuals with disabilities in the Central Ohio Area Agency on Aging’s eight (8) county Designated Planning and Service Area in central Ohio (the “Regional Council” or “COAAA”).

WHEREAS, Ohio Revised Code Section 167.04 requires, and the CoG Agreement provides that the Regional Council shall adopt Bylaws designating the officers of the Regional Council and the method of selection thereof, creating a governing board to act for the Regional Council, appointing a fiscal officer and providing for the conduct of the Regional Council’s business; and

WHEREAS, each Member has, by duly adopted legislation, authorized its representative to approve these Bylaws, and the representatives of the Members have met for the purpose of adopting these Bylaws in accordance with Ohio Revised Code Section 167.04 and Section 4 of the CoG Agreement.

NOW, THEREFORE, the following provisions shall constitute the Bylaws of the Regional Council:

Section 1. Definitions.

Any capitalized word or phrase used in these Bylaws and not otherwise defined herein, shall have the meaning given in the CoG Agreement, as the same may, from time to time, be amended, modified, or supplemented in accordance with Section 8 thereof.

Section 2. The Council; Appointment of the Board of Directors.

- (A) The “Council” shall be the legislative body of the Regional Council. The Council shall be composed of one (1) representative from each of the Members, who have been appointed pursuant to Section 3 of the CoG Agreement. All representatives to the Council shall serve without compensation.
- (B) Each Member of the Council shall appoint a prescribed number of Directors to the Board of Directors to serve a two (2) year term as determined in accordance with the representative-based county populations within the COAAA’s Designated Planning and Service Area as follows:

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DRAFT 06/18/25

Population	Number of Director Appointments (each)	Counties
Less than 50k	1 Director	Fayette Madison
Between 50k-150k	2 Directors	Pickaway Union
Between 150k-300k	3 Directors	Delaware Licking Fairfield
Between 300k-600k	4 Directors	
Between 600k-1 million	5 Directors	
Over 1 million	6 Directors	Franklin

To the extent possible, the Member representatives shall consider appointing Directors with subject matter expertise in providing services to older adults and individuals with disabilities, including, but not limited to, the areas of aging, disability, human services, social work, immigrants/refugees/migrants, housing, and transportation. In addition, the Member representatives shall consider appointing as Directors citizens who benefit from COAAA's services, including older adults, people with disabilities, and caregivers.

- (C) Officers. The officers of the Board of Directors shall be the officers of the Regional Council and its Council and shall consist of a Chair, Vice-Chair and Secretary who each shall be selected pursuant to Section 3 hereof. The Chair (and in the Chair's absence, the Vice-Chair) shall preside at the Board of Directors meetings.

If for any reason the offices of the Chair and Vice-Chair are vacant, the person serving as the COAAA's Executive Director shall preside as temporary Chair until a Chair is elected by the Board of Directors.

- (D) Resolutions; Quorum; Vote of Council. A majority of all representatives to the Council (including proxies correctly presented to the Chair) in attendance at the Council meeting shall constitute a quorum to transact business except as otherwise provided in the CoG Agreement or these Bylaws. A Council representative may designate another Council representative as a proxy at any meeting by delivering to the Chair of the Council and the

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DRAFT 06/18/25

Board of Directors a written designation of the proxy. Each representative (including the Chair and Vice-Chair) shall have one (1) vote, except for appointment of Directors to the Board of Directors who shall be appointed on a representative county population basis as set forth in (B) above. All legislative action of the Council shall be by resolutions entered on its records. Except as otherwise provided in the CoG Agreement, the affirmative vote of at least a majority of all of the representatives to the Council eligible to vote on a matter (not counting vacancies) and in attendance at the meeting shall be required for the enactment of every resolution. Unless otherwise specifically stated in the resolution, all resolutions shall be effective immediately upon enactment, subject to any authorizations or certifications required by the Ohio Revised Code to be made by the Fiscal Agent Officer or the Members.

- (E) Meetings. The Council shall annually meet on a certain day each November as designated by the Board of Directors and at such other times as may be required by the Chair or as may be requested, in writing to the Executive Director, by any two (2) or more Members. Written notice of each Council meeting shall be served by the Executive Director upon each Member of the Council not less than twenty-four (24) hours preceding the time for the meeting, and shall state the date, time, and place of the Council meeting and subject(s) to be considered at the Council meeting. The requirements of and procedures for notice may be waived in writing by each Member and any Member shall be deemed conclusively to have waived such notice with respect to a meeting by his or her attendance at that meeting. At the request of the Chair and with the approval of a majority of the members of the Board of Directors, the annual meeting of the Council may be rescheduled to such other dates as may be so approved by the Board of Directors; provided, however, that actions required by the CoG Agreement to be taken by the Council at its annual meeting are taken by the Council within thirty (30) days of the scheduled annual meeting date in November.

Pursuant to Ohio Revised Code Section 121.22(F), the Council shall by rule, establish a reasonable method whereby any person may determine the time, place, and purpose of its Council meetings. All meetings of the Council shall be open to the public, subject to the exceptions in Ohio Revised Code Section 121.22(G). The Council may adopt other rules in accordance with any applicable laws and regulations.

- (F) Powers and Duties of the Council.
- (1) At its annual meeting, the Council shall review the annual report of the Regional Council beginning in the first full calendar year after the formation of the Regional Council.
 - (2) At its annual meeting, the Council shall consider, upon submission by the Board of Directors, and approve the annual appropriations of the Regional Council for the next Fiscal Year. The Board of Directors shall have the authority to revise the appropriations between Council meetings.
 - (3) At each applicable annual meeting, the Members of the Council shall appoint the members of the Board of Directors for the next two (2) Fiscal Years in accordance with Section 2(B) hereof.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DRAFT 06/18/25

- (4) The following matters shall be submitted to the Council and are subject to final approval by the Council: the annual appropriations of the Council for each Fiscal Year; selection of the Board of Directors for the next Fiscal Year; and such other matters that the Board of Directors may, from time to time, determine to be matters requiring approval by the Council, or as required to be approved by the Council under the CoG Agreement.

Section 3. Board of Directors.

The Board of Directors shall be the policy making body of the Regional Council.

- (A) Composition. Subject to the provisions of Section 3(B) below, the Board of Directors shall be composed of Directors, determined in accordance with Section 2(B) hereof, representing each county that is a Member in the Regional Council and shall be appointed by the Member representative of each respective county in the Regional Council at the annual meeting of the Council.
- (B) Number of Directors. Notwithstanding anything in this Section 3 to the contrary, the maximum number of Directors shall be constituted as set forth in Section 2(B), and the number of Directors shall not exceed twenty-one (21).
- (C) Terms of Office. Representatives appointed to serve as a Director on the Board of Directors shall serve a two (2) year term of office. There shall be no limit to the number of terms to which a Director may be appointed. All Directors shall serve without compensation.

In the event that a vacancy occurs on the Board of Directors, the remaining members of the Board of Directors shall meet and appoint a person to fill the vacancy until the next meeting of the Council at which elections of Directors are held.

- (D) Meetings. The Board of Directors shall hold regular meetings not less than once per calendar quarter at such times as may be determined by the Board of Directors or the Chair. Special meetings shall be held at such other times as may be requested by the Chair. Written notice of each meeting shall be served by the Executive Director upon each Director not less than twenty-four (24) hours preceding the time for the meeting, and shall state the date, time, and place of the meeting and subject to be considered at the meeting. The requirements of and procedures for notice may be waived in writing by each Director and any Director shall be deemed conclusively to have waived such notice with respect to a meeting by his or her attendance at that meeting.
- (E) Attendance. Directors are expected to attend Board meetings. Any Director who is absent from three Board meetings without excuse during a twelve (12) month period is automatically removed from the Board. The remaining Directors shall meet and appoint a person to fill the vacated seat until the next meeting of the Council at which the appointment of Directors occurs.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DRAFT 06/18/25

- (F) Officers. At its first meeting, and in every other Fiscal Year, the Board of Directors shall convene and organize to elect the officers of the Board of Directors listed below in this Section 3(F). The officers shall be elected to serve a two (2) year term by the Board of Directors by majority vote of all Directors present at the meeting. Any previous Chair whose term has expired shall preside as temporary Chair during that first annual meeting until the successor Chair is elected. In the absence of the prior Chair, the prior Vice-Chair shall preside as temporary Chair during that meeting until the successor Chair is elected.
- (1) Chair. The Chair shall preside at all meetings of the Board of Directors and the Council. The Chair's duties shall also include, but not be limited to, presenting an annual report to the Council at its annual meeting, or distribution of such report to the Members, concerning the activities and operations of the Council, and executing such agreements and other documents as may be approved by the Board, including documentation related to the initial formation activities of the Regional Council. Such duties of the Chair described in the preceding sentence may be delegated to the Executive Director. In the event of a tie on matters subject to a vote of the Board, the Chair shall cast the tie-breaking vote.
- (2) Vice-Chair. In the absence of the Chair, the Vice-Chair shall preside at meetings of the Board of Directors and the Council. The Vice-Chair shall succeed to the office of the Chair, should that office be vacated before the end of a term, and shall assist the Chair in the discharge of his or her duties.
- (3) Secretary. The Secretary shall certify the minutes of Board and Council meetings and perform other functions of the position as may be necessary or appropriate.
- (4) Executive Director. If the Board of Directors decides to hire a chief executive officer for the Council, then this person will be titled the Executive Director. The Board of Directors shall provide a job description for this position. The Executive Director shall provide written notice to all members of the Board of Directors of all meetings of the Board in accordance with paragraph (D) of this Section 3. Minutes of all meetings of the Board shall be kept by the Executive Director or the Executive Director's designee and distributed to each member of the Board within thirty (30) days following each Board meeting. The Executive Director shall provide Council members with written notice of all Council meetings in accordance with Section 2 hereof. The Executive Director shall perform such other duties as the Chair may request.
- (5) Fiscal Agent Officer. The Board of Directors shall provide for the employment of a Fiscal Agent Officer and designates the Treasurer of the Regional Council as the Regional Council's Fiscal Agent Officer. The Fiscal Agent Officer shall receive and disburse all funds of the Regional Council, prepare all necessary fiscal reports for the Board of Directors and the Regional Council, and undertake all other financial transactions necessary to the work of the Regional Council. The Fiscal Agent Officer of the Regional Council shall obtain and keep in force a fidelity bond, in an amount determined by the Board of Directors and with a surety company

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DRAFT 06/18/25

approved by the Board of Directors. The Regional Council shall be named as an insured on such bond and the amount thereof shall not be reduced without prior written consent of the Board of Directors. Such fidelity bond requirement also may be satisfied through an insurance policy.

(G) Powers and Duties of the Board of Directors. The Board of Directors shall do the following:

(a) Consider and approve any purchases of equipment, facilities, or services for the Regional Council and any contracts of the Regional Council exceeding One Hundred Thousand Dollars (\$100,000.00) in any Fiscal Year except for any contracts related to the PASSPORT Program or those previously approved on an annual basis by the Board of Directors via an omnibus resolution passed by the Board of Directors.

(b) Make recommendations to the Council concerning any matter relating to the Regional Council and its Programs, including but not limited to:

1. amendments to or modifications of the CoG Agreement and Bylaws,
2. appropriations of the Regional Council,
3. each Member's share of the Regional Council's Costs; and
4. disqualification of Members.

(c) By affirmative vote of a majority of the Board of Directors and upon certification to the Board of Directors by the Fiscal Agent Officer that the proposal is within the limits of the Regional Council's resources, amend the budget and appropriations of the Regional Council.

(d) Approve the inclusion of additional Members into the Regional Council.

(e) Approve any collective bargaining or similar labor agreements, if applicable.

(f) Direct the preparation and approval of monthly reports concerning summarizing the operational and contractual needs of the Regional Council during the previous month.

(g) Enter into any and all necessary and incidental contracts to carry out all programs of the Regional Council.

Section 4. Board of Directors' Committees.

The Board of Directors shall have the following Committees:

- (a) The Advisory Committee, as described in the CoG Agreement;
- (b) A Finance Committee;

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DRAFT 06/18/25

- (c) A Human Resources Committee;
- (d) A Governance Committee; and
- (e) One or more additional committees appointed by the Board of Directors to assist the Board of Directors in the management of any Program of the Regional Council.

The members of the Committees shall be appointed by and shall serve at the pleasure of the Board of Directors. Each committee shall perform the duties directed by the Board of Directors.

Each Committee shall elect from its membership a chair and vice-chair, who shall each serve for a term of one (1) year or such shorter period of time as the Committee may be in existence. The Committee chair shall preside at all Committee meetings and prepare the agenda for each meeting following consultation with the Executive Director or Chair of the Board of Directors. Such duties of the Committee chair described in the preceding sentence may be delegated to the Executive Director. In the absence of the Committee chair, the Committee vice-chair shall preside at Committee meetings. The Committee vice-chair shall succeed to the office of the Committee chair, should it be vacated before the end of a term, and shall assist the Committee chair in the discharge of the Committee chair's duties.

Each Committee shall make recommendations to the Board of Directors concerning any matter referred to it by the Board of Directors.

Section 5. Executive Committee.

To improve efficiency of the Regional Council's operations, there shall be a three (3) person Executive Committee of the Board of Directors, initially comprised of the Board of Director's Chair, Vice-Chair and Secretary. For a period not more than one year from the date of the Effective Date, the Executive Committee shall have the authority to do all things necessary and appropriate to facilitate the creation, organization, and commencement of the operations of COAAA.

Thereafter, the Executive Committee members shall be appointed by the Chair. The Executive Director shall provide staff of the Regional Council for use by the Executive Committee and assist it as may be requested. The Executive Committee shall meet in between regular Board meetings as noticed by the Chair in accordance with these Bylaws, and shall have all powers of the Board of Directors to act as provided in these Bylaws.

Section 6. Employees and Consultants.

The Board of Directors shall approve the employment of the Executive Director of the Regional Council. In addition, the Board of Directors may approve employment of other persons and may contract for the services of independent contractors, consultants, legal counsel, or experts as the Board of Directors or the Executive Director deems necessary or appropriate for the proper operation and administration of the Regional Council and its Programs. Any staff employed by the Regional Council shall be determined by the Executive Director to have the educational

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DRAFT 06/18/25

background and work experience necessary to discharge the duties assigned to that person. The Board of Directors shall review the salaries, benefits, work and disciplinary rules for the Regional Council's staff. The Board of Directors of the Regional Council shall designate the Executive Director to be responsible for the supervision of the Regional Council's staff. The salaries and independent contractors, consultants, legal counsel, or experts shall be paid either as Costs or Program expenses from their respective accounts as determined by the Executive Director in consultation with the Board of Directors.

Section 7. Equipment and Facilities.

The Regional Council may purchase, lease, or otherwise provide supplies, materials, equipment, and facilities as it deems necessary and appropriate to carry out its Programs. The Regional Council shall comply, to the extent applicable, with the provisions of the Ohio Revised Code with respect to the procedures for bidding and letting of contracts for the acquisition, repair, or improvement of its facilities, equipment, and supplies. The Executive Director, the Chair, or some other person at the direction of and on behalf of the Board of Directors shall enter into all contracts or leases for supplies, materials, equipment, or facilities of the Regional Council.

Section 8. Estimate of Membership Fee Payments by Members.

There may be a need to charge and collect a fee from the Members of the Regional Council to support the operational costs of the Regional Council (the "Membership Fee"). If necessary, the Membership Fee will be calculated using a per person methodology, whereby the estimated operational costs of the Regional Council for a Fiscal Year, including but not limited to legal fees, audit costs, information technology costs, insurance costs, rent costs, and any other additional costs incurred by the Regional Council in furtherance of its existence as a regional council of governments and the performance of its duties, will be summed and then divided by the total number of individuals to whom the Regional Council provides services to in the previous Fiscal Year. That per person cost will then be multiplied by the number of individuals that resided within a Member's jurisdiction during the previous Fiscal Year to determine each Member's share of the Membership Fee.

There will be no Membership Fees due or owed until at least January 1, 2028. When the initial Membership Fee is calculated, that Membership Fee shall remain in effect for a period of two (2) calendar years in order to insulate Members from incurring unexpected and additional costs as best as possible (the "Initial Membership Period"). Upon completion of the Initial Membership Period, the Membership Fee, if required, shall be recalculated on an annual basis in accordance with the methodology required by this Section 8.

On or before each annual meeting of the Council, the Board of Directors shall: (a) submit to the Council a written estimate of the Membership Fee to be assessed to each Member if a Membership Fee is to be collected, and (b) submit to each Member an estimate of each Member's Membership Fee. Any Membership Fee to be assessed on Members shall be determined by the Board of Directors. The estimates shall be presented in enough detail so that the Council can determine their sufficiency.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DRAFT 06/18/25

If a Membership Fee is to be paid by the Members, each Member shall include its share of the Costs in its annual appropriations (pursuant to Ohio Revised Code Chapter 5705). Each Member shall thereafter remit its Membership Fee to the Fiscal Agent Officer.

Failure by a Member to appropriate and remit its Membership Fee pursuant to these Bylaws within sixty (60) days after the same shall become due may be deemed a withdrawal by such Member pursuant to Section 6 of the CoG Agreement unless the Member has petitioned the Board of Directors for an extension of time for payment, and the Board of Directors has, by resolution, approved an extension to a specific date.

The Fiscal Agent Officer shall not have the power to incur obligations for Costs in an amount which exceeds the total unspent amount appropriated for Costs, except as may be permitted by law.

Section 9. Conduct of Meetings.

All meetings provided for in these Bylaws shall be conducted in accordance with the latest edition of Robert's Rules of Order, Revised unless otherwise directed by these Bylaws or by resolution of the Council or the Board of Directors, with respect to the meetings of each of those bodies and any advisory committee, or as otherwise required by law. The chair of each of those bodies shall be the parliamentary procedure officer and his or her decisions with respect to matters of parliamentary procedure shall be final.

Section 10. Amendments.

These Bylaws may be modified, amended or supplemented in any respect upon approval of the modification, amendment or supplement by at least two-thirds (2/3) of the Members in attendance at the Council meeting regarding same, and the approved amendment, modification, or supplement shall only thereupon become binding upon all Members.

Section 11. Initial Operation of the Regional Council.

In the first Fiscal Year of the Regional Council's operation, actions required by these Bylaws to be taken at the annual meeting of the Council or the first meeting of the Board of Directors shall be taken at the initial meeting of the Council or as soon as practical after the effective date of the establishment of the Regional Council.

REGIONAL COUNCIL OF GOVERNMENTS FOR THE CENTRAL OHIO AREA AGENCY
ON AGING (COAAA)

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

EXECUTION VERSION

AGREEMENT
ESTABLISHING THE
REGIONAL COUNCIL OF GOVERNMENTS FOR THE CENTRAL OHIO AREA
AGENCY ON AGING
AND ITS BYLAWS

This AGREEMENT is made and entered into as of July 16, 2025 by and among the political subdivisions identified below:

RECITALS:

WHEREAS, Ohio Revised Code Chapter 167 provides, in general, that the governing bodies of any two (2) or more political subdivisions may enter into an agreement establishing a regional council of governments for the purposes of promoting cooperative arrangements and agreements among its members and between its members and government agencies or private persons or entities, performing functions and duties which its members can perform and addressing problems of mutual concerns; and

WHEREAS, the Central Ohio Area Agency on Aging has been designated by the Ohio Department of Aging as the area agency on aging under Ohio Revised Code Section 173.011 and 45 C.F.R. 1321.19 and as the PASSPORT Administrative Agency for the Designated Planning and Service Area comprised of the eight (8) central Ohio counties of Delaware, Fairfield, Fayette, Franklin, Licking, Madison, Pickaway and Union.

WHEREAS, Central Ohio Area Agency on Aging is transitioning from operation within the City of Columbus, Ohio to a stand-alone regional council of governments under Ohio Revised Code Chapter 167 to: better serve older adults and individuals with disabilities in its eight (8) county central Ohio Designated Planning and Service Area, further expand its service models, launch innovative programs to meet emerging community needs through regional cooperative arrangements, and comply with all applicable state and federal laws and regulations (the "Regional Council of Governments for the Central Ohio Area Agency on Aging").

NOW, THEREFORE, it is agreed by and among the Members, identified below, on behalf of whom this Agreement has been executed by their representatives in accordance with the authorizing resolution of each, that:

Section 1. Definitions.

As used in this Agreement and in the Bylaws the following words shall have the following meanings:

"Advisory Committee" means the Advisory Council on Aging, as defined by Section 306(6)(D) of the Older Americans Act, which shall be responsible for making recommendations to the Board of Directors that affect older Americans.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

"Agreement" means this Agreement, as the same may be amended, modified, or supplemented in accordance with Section 8 hereof.

"Board of Directors" means the executive and administrative body of the Regional Council that is comprised of a designated number of representatives appointed by each Member in accordance with the Bylaws.

"Bylaws" means the regulations adopted by the Regional Council pursuant to Ohio Revised Code Section 167.04 and this Agreement, as the same may be amended, modified, or supplemented in accordance with Section 10 thereof, a form of which is attached hereto as Exhibit A.

"Costs" means all costs incurred by the Regional Council or by the Fiscal Agent in connection with the activities and operation of the Regional Council and its programs.

"Council" means the legislative body of the Regional Council established pursuant to, and having those powers and duties enumerated in, the Bylaws.

"Designated Planning and Service Area" shall mean the planning and service area designated by the Ohio Department of Aging or its successor for an area agency on aging, as may be revised.

"Fiscal Agent" means the person or organization designated in accordance with the Bylaws of the Regional Council to receive, deposit, invest and disburse funds contributed by the Members or third parties for the operation of the Regional Council, in accordance with this Agreement, and the Bylaws, which shall initially be the Regional Council.

"Fiscal Year" means the twelve (12) month period beginning January 1 and ending December 31.

"Member" means each of the participating political subdivisions within the Regional Council's Designated Planning and Service Area, which pursuant to duly adopted legislation, have caused this Agreement to be executed in its name, which Member shall be listed on Exhibit B hereto. A Member may include any municipal corporation, county, township, regional council of governments, regional planning commission, or other political subdivision of the state of Ohio in the Designated Planning and Service Area which has caused this Agreement to be executed in accordance with Section 7 hereof and has not withdrawn from the Council pursuant to Section 6 hereof or the Bylaws.

"Programs" means any programs operated or administered by the Regional Council.

"Regional Council" means the Regional Council of Governments for the Central Ohio Area Agency on Aging established by this Agreement.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

Section 2. Name.

The name of the council of governments composed of all Members shall be the "Regional Council of Governments for the Central Ohio Area Agency on Aging," which shall do business as the "Central Ohio Area Agency on Aging" or "COAAA".

Section 3. Representation of Members.

Each Member shall appoint one (1) representative to the Council, who in the case of counties, shall be a member of its governing board, an officer chosen by such governing board, or an appointee of such officer chosen by the governing board. In the case of municipal corporations, townships, regional council of governments, regional planning commission, or other political subdivisions of the state of Ohio, the representative shall be the chief executive officer, a member of its governing board, or an appointee chosen by the governing board.

Section 4. Adoption of Bylaws.

Within thirty (30) days following the effective date of this Agreement as determined pursuant to Section 11 hereof, the Council shall meet for the purpose of adopting Bylaws. The affirmative vote of at least a majority of representatives of all Members present at the Council meeting shall be required for the adoption of the Bylaws, a form of which is attached as Exhibit A.

Section 5. Programs and Functions of the Regional Council.

The Programs to be operated or administered by the Regional Council shall include, but not be limited to, the following:

1. To perform all functions and operate and administer all programs that an Area Agency on Aging is authorized to conduct under Ohio and federal law, including without limitation administering programs as set forth in the Older American Acts and under other state, federal and private programs that provide services to older adults and individuals with disabilities in the Designated Planning and Service Area;
2. To accept any local, state and federal funds necessary to conduct its Programs, including, without limitation, all Older Americans Act funds as defined in Chapter 173-2 of the Ohio Administrative Code, as the same may be amended or revised;
3. To accept any grants from any third party;
4. To enter into contracts with the Ohio Department of Aging, the Ohio Department of Medicaid or any successor agency thereto, and all other local, state or federal governmental agencies or private parties necessary or appropriate for the performance of all functions and programs of an Area Agency on Aging;

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

5. To coordinate planning and cooperation among Members, other political subdivisions, and other stakeholders to foster the delivery of services to older adults and individuals with disabilities in the Designated Planning and Service Area; and
6. To do all things necessary or appropriate to effectuate the operation of the Programs and Regional Council.

Section 6. Withdrawal of a Member.

(a) Any Member wishing to withdraw from membership in the Regional Council shall notify the Regional Council in the manner described in Section 6(b) hereof and such withdrawal shall, except as otherwise provided in this Section 6, cause such Member's membership in the Regional Council to be terminated. Such termination shall not be effective until the end of the applicable fiscal year of the Regional Council. Termination of membership will not affect the availability of the Regional Council's services to residents of the Member's political subdivision.

(b) Any notification of withdrawal of a Member from membership in the Regional Council shall be given in writing to the Regional Council at least six (6) months prior to the end of a Fiscal Year. Such notification must include: (i) a certified copy of duly adopted legislation of the governing body of the withdrawing Member authorizing such withdrawal; and (ii) a Fiscal Officer's Certificate evidencing the appropriation of funds sufficient to pay the Regional Council its share of the Costs, if applicable.

(c) After withdrawal from membership in the Regional Council, the withdrawing Member may not become a Member again until it has fully complied with the procedures contained in Section 7 of this Agreement.

Section 7. Inclusion of Additional Members.

Any municipal corporation, county, township, regional council of governments, regional planning commission, or other political subdivision of the state of Ohio located in the Designated Planning and Service Area for the COAAA may apply to become a Member of the Regional Council by submitting an application in writing to the Board of Directors, accompanied by duly adopted legislation authorizing inclusion in the Regional Council, execution of this Agreement, and approval of the Bylaws. Prior to the next Council meeting, the Board of Directors shall review the application and recommend to the Council whether the applicant municipal corporation, county, township, regional council of governments, regional planning commission, or other political subdivision of the State of Ohio should be included in the Council. At the Council's meeting, it shall act upon the Board of Directors' recommendation by a duly adopted resolution. The applicant municipal corporation, county, township, regional council of governments, regional planning commission, or other political subdivision of the state of Ohio located in the Designated Planning and Service Area shall be included in the Regional Council and deemed a Member

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

hereunder if its inclusion is approved by the affirmative vote of at least a majority of the Members on the Council in attendance at the applicable Council meeting and the applicant municipal corporation, county, township, regional council of governments, regional planning commission, or other political subdivision of the State of Ohio executes the Agreement, and appropriates and remits to the Fiscal Agent such monetary assessment for Costs (as such term is defined in the Bylaws) in an amount recommended by the Board of Directors and approved by the Council, if any. The applicant shall thereafter be a Member and be assessed its portion of the Costs, if applicable, by the same method and using the same formula as any other Member, in accordance with the Bylaws.

Section 8. Amendments.

This Agreement may be modified, amended, or supplemented in any respect not prohibited by law upon the approval of the modification, amendment or supplement by the representatives of at least one half (50%) of the Members in attendance at the applicable Council meeting, and the amendment, modification, or supplement shall thereupon become binding upon all Members.

Section 9. Term of the Agreement.

It is the express intention of the Members that this Agreement shall continue for an indefinite term but may be terminated as herein provided.

Section 10. Termination of the Agreement.

In the event that the governing bodies of two-thirds (2/3) of the Members, by duly adopted legislation, determine that this Agreement shall be terminated, the Board of Directors shall meet within thirty (30) days following its receipt of certified copies of those pieces of legislation. At that meeting, the Board of Directors shall determine the date upon which this Agreement and the activities and operations of the Regional Council shall terminate and make recommendations to the Council with respect to any matter which must be resolved in connection with the termination of the Regional Council and which is not addressed by this Agreement and the Bylaws. It is understood that any such termination shall not be effective until the Regional Council winds up all of its contractual agreements with third parties.

Upon termination of this Agreement, after payment of all known obligations of the Regional Council, any surplus funds remaining in the Regional Council shall be distributed as determined by the Board of Directors in accordance with applicable law.

No Member shall be required, by or under this Agreement or the Bylaws, by an amendment or otherwise, to pay any sum upon termination hereof, unless it shall have expressly agreed thereto.

Section 11. Effectiveness and Counterparts of the Agreement.

This Agreement shall not be effective until the Agreement is signed by the representatives of not less than two (2) Members as authorized by duly adopted legislation of the governing body of each of those Members. This Agreement may be signed in separate counterparts on behalf of any one (1) or more of the Members, without necessity for any single counterpart to be signed on

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

behalf of all Members. Separately signed counterparts shall be filed with the Fiscal Agent and shall constitute but one and the same Agreement.

ADOPTED THE 16TH DAY OF JULY, 2025.

(Balance of Page Intentionally Left Blank – Signature Pages Follow)

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

CENTRAL OHIO AREA AGENCY ON AGING

By: _____

MEMBER: Fairfield County



By: Board of County Commissioners

By: Steven A. Davis, President

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

CENTRAL OHIO AREA AGENCY ON AGING

By: _____

MEMBER:

DELAWARE COUNTY

By: Jeff Barton

Its: COMMISSIONER

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

behalf of all Members. Separately signed counterparts shall be filed with the Fiscal Agent and shall constitute but one and the same Agreement.

CENTRAL OHIO AREA AGENCY ON AGING

By: _____

Date: _____

MEMBER: Licking County



Board of County Commissioners

By: Rick Black, President

Date: 7/3/2025

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

CENTRAL OHIO AREA AGENCY ON AGING

By: _____

MEMBER:

Mid-Ohio Regional Planning Commission

By: *Willie Ann* _____

Its: *Executive Director* _____

EXHIBIT A

BYLAWS

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

BYLAWS

GOVERNING THE

**REGIONAL COUNCIL OF GOVERNMENTS FOR THE CENTRAL OHIO AREA
AGENCY ON AGING**

WHEREAS, certain political subdivisions of the State of Ohio (each, a "Member") entered into an Agreement Establishing the Regional Council of Governments for the Central Ohio Area Agency on Aging (the "CoG Agreement") pursuant to Ohio Revised Code Chapter 167, for the purpose of establishing a regional council of governments to better serve older adults and individuals with disabilities in the Central Ohio Area Agency on Aging's eight (8) county Designated Planning and Service Area in central Ohio (the "Regional Council" or "COAAA").

WHEREAS, Ohio Revised Code Section 167.04 requires, and the CoG Agreement provides that the Regional Council shall adopt Bylaws designating the officers of the Regional Council and the method of selection thereof, creating a governing board to act for the Regional Council, appointing a fiscal officer and providing for the conduct of the Regional Council's business; and

WHEREAS, each Member has, by duly adopted legislation, authorized its representative to approve these Bylaws, and the representatives of the Members have met for the purpose of adopting these Bylaws in accordance with Ohio Revised Code Section 167.04 and Section 4 of the CoG Agreement.

NOW, THEREFORE, the following provisions shall constitute the Bylaws of the Regional Council:

Section 1. Definitions.

Any capitalized word or phrase used in these Bylaws and not otherwise defined herein, shall have the meaning given in the CoG Agreement, as the same may, from time to time, be amended, modified, or supplemented in accordance with Section 8 thereof.

Section 2. The Council: Appointment of the Board of Directors.

- (A) The "Council" shall be the legislative body of the Regional Council except as set forth in these Bylaws. The Council shall be composed of one (1) representative from each of the Members, who have been appointed pursuant to Section 3 of the CoG Agreement. All representatives to the Council shall serve without compensation.
- (B) Appointment of the Board of Directors.
- a. Each Member of the Council that is a County within the COAAA's Designated Planning and Service Area may appoint up to the prescribed number of

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

Directors to the Board of Directors to serve a two (2) year term as determined in accordance with the representative-based county populations within the COAAA's Designated Planning and Service Area as follows:

Population	Number of Director Appointments (each)	Counties
Less than 50k	1 Director	Fayette
		Madison
Between 50k-150k	2 Directors	Pickaway
		Union
Between 150k-300k	3 Directors	Delaware
		Licking
		Fairfield
Between 300k-600k	4 Directors	
Between 600k-1 million	5 Directors	
Over 1 million	6 Directors	Franklin

- b. Each Member of the Council that is not a County within COAAA's Designated Planning and Service Area may appoint one (1) Director to the Board of Directors to also serve a two (2) year term.

To the extent possible, the Member representatives shall consider appointing Directors with subject matter expertise in providing services to older adults and individuals with disabilities, including, but not limited to, the areas of aging, disability, human services, social work, immigrants/refugees/migrants, housing, and transportation. In addition, the Member representatives shall consider appointing as Directors citizens who benefit from COAAA's services, including older adults, people with disabilities, and caregivers.

- (C) Officers. The officers of the Board of Directors shall be the officers of the Regional Council and its Council and shall consist of a Chair, Vice-Chair and Secretary who each shall be selected pursuant to Section 3 hereof. The Chair (and in the Chair's absence, the Vice-Chair) shall preside at the Board of Directors meetings.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

If for any reason the offices of the Chair and Vice-Chair are vacant, the person serving as the COAAA's Executive Director shall preside as temporary Chair until a Chair is elected by the Board of Directors.

- (D) Resolutions; Quorum; Vote of Council. A majority of all representatives to the Council (including proxies correctly presented to the Chair) in attendance at the Council meeting shall constitute a quorum to transact business except as otherwise provided in the CoG Agreement or these Bylaws. As long as at least eight (8) counties are Members of the Regional Council, a Council representative may designate another Council representative as a proxy at any meeting by delivering to the Chair of the Council and the Board of Directors a written designation of the proxy. Each representative (including the Chair and Vice-Chair) shall have one (1) vote, except for appointment of Directors to the Board of Directors, who shall be appointed as set forth in Section 2(B) above. All legislative action of the Council shall be by resolutions entered on its records. Except as otherwise provided in the CoG Agreement, the affirmative vote of at least a majority of all of the representatives to the Council eligible to vote on a matter (not counting vacancies) and in attendance at the meeting shall be required for the enactment of every resolution. Unless otherwise specifically stated in the resolution, all resolutions shall be effective immediately upon enactment, subject to any authorizations or certifications required by the Ohio Revised Code to be made by the Fiscal Agent Officer or the Members.
- (E) Meetings. The Council shall annually meet on a certain day each November as designated by the Board of Directors and at such other times as may be required by the Chair or as may be requested, in writing to the Executive Director, by any two (2) or more Members. Written notice of each Council meeting shall be served by the Executive Director upon each Member of the Council not less than twenty-four (24) hours preceding the time for the meeting, and shall state the date, time, and place of the Council meeting and subject(s) to be considered at the Council meeting. The requirements of and procedures for notice may be waived in writing by each Member and any Member shall be deemed conclusively to have waived such notice with respect to a meeting by his or her attendance at that meeting. At the request of the Chair and with the approval of a majority of the members of the Board of Directors, the annual meeting of the Council may be rescheduled to such other dates as may be so approved by the Board of Directors; provided, however, that actions required by the CoG Agreement to be taken by the Council at its annual meeting are taken by the Council within thirty (30) days of the scheduled annual meeting date in November.

Pursuant to Ohio Revised Code Section 121.22(F), the Council shall by rule, establish a reasonable method whereby any person may determine the time, place, and purpose of its Council meetings. All meetings of the Council shall be open to the public, subject to the exceptions in Ohio Revised Code Section 121.22(G). The Council may adopt other rules in accordance with any applicable laws and regulations.

- (F) Powers and Duties of the Council.
- (1) At its annual meeting, the Council shall review the annual report of the Regional Council beginning in the first full calendar year after the formation of the Regional Council.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

- (2) At its annual meeting, the Council shall consider, upon submission by the Board of Directors, and approve the annual appropriations of the Regional Council for the next Fiscal Year. The Board of Directors shall have the authority to revise the appropriations between Council meetings.
- (3) At each applicable annual meeting, the Members of the Council shall appoint the members of the Board of Directors for the next two (2) Fiscal Years in accordance with Section 2(B) hereof.
- (4) When applicable, the following matters shall be submitted to the Council and are subject to final approval by the Council: the annual appropriations of the Council for each Fiscal Year; appointment of the Board of Directors for the next two (2) Fiscal Years; and such other matters that the Board of Directors may, from time to time, determine to be matters requiring approval by the Council, or as required to be approved by the Council under the CoG Agreement.

Section 3. Board of Directors.

The Board of Directors shall be the policy making body of the Regional Council.

- (A) Composition. Subject to the provisions of Section 3(B) below, the Board of Directors shall be composed of Directors, determined in accordance with Section 2(B) hereof, representing each political subdivision that is a Member in the Regional Council and shall be appointed by the Member representative of each respective Member in the Regional Council at a meeting of the Council.
- (B) Number of Directors. Notwithstanding anything in this Section 3 to the contrary, the maximum number of Directors shall be constituted as set forth in Section 2(B).
- (C) Terms of Office. Representatives appointed to serve as a Director on the Board of Directors shall serve a two (2) year term of office. There shall be no limit to the number of terms to which a Director may be appointed. All Directors shall serve without compensation.

In the event that a vacancy occurs on the Board of Directors, the remaining members of the Board of Directors shall meet and appoint a person to fill the vacancy until the next meeting of the Council at which appointments of Directors are held.

- (D) Meetings. The Board of Directors shall hold regular meetings approximately once per calendar quarter or more frequently as needed at such times as may be determined by the Board of Directors or the Chair. Special meetings shall be held at such other times as may be requested by the Chair. Written notice of each meeting shall be served by the Executive Director upon each Director not less than twenty-four (24) hours preceding the time for the meeting, and shall state the date, time, and place of the meeting and subjects to be considered at the meeting. The requirements of and procedures for notice may be waived

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

in writing by each Director and any Director shall be deemed conclusively to have waived such notice with respect to a meeting by his or her attendance at that meeting.

- (E) Attendance: Quorum. Directors are expected to attend Board meetings. Any Director who is absent from three Board meetings without excuse during a twelve (12) month period is automatically removed from the Board. The remaining Directors shall meet and appoint a person to fill the vacated seat until the next meeting of the Council at which the appointment of Directors occurs. A majority of all Directors in attendance at each Board meeting shall constitute a quorum to transact business except as otherwise provided in the CoG Agreement or these Bylaws.
- (F) Officers. At its first meeting, and in every Fiscal Year that ends in an odd numbered-year, the Board of Directors shall convene and organize to elect the officers of the Board of Directors listed below in this Section 3(F). The officers shall be elected to serve a two (2) year term by the Board of Directors by majority vote of all Directors present at the meeting. Any previous Chair whose term has expired shall preside as temporary Chair during that first annual meeting until the successor Chair is elected. In the absence of the prior Chair, the prior Vice-Chair shall preside as temporary Chair during that meeting until the successor Chair is elected.
- (1) Chair. The Chair shall preside at all meetings of the Board of Directors and the Council. The Chair's duties shall also include, but not be limited to, presenting an annual report to the Council at its annual meeting, or distribution of such report to the Members, concerning the activities and operations of the Council, and executing such agreements and other documents as may be approved by the Board, including documentation related to the initial formation activities of the Regional Council. Such duties of the Chair described in the preceding sentence may be delegated to the Executive Director. In the event of a tie on matters subject to a vote of the Board, the Chair shall cast the tie-breaking vote.
- (2) Vice-Chair. In the absence of the Chair, the Vice-Chair shall preside at meetings of the Board of Directors and the Council and perform the duties of the Chair as described in Section 3(F)(1). The Vice-Chair shall succeed to the office of the Chair, should that office be vacated before the end of a term, and shall assist the Chair in the discharge of his or her duties.
- (3) Secretary. The Secretary shall certify the minutes of Board and Council meetings and perform other functions of the position as may be necessary or appropriate.
- (4) Executive Director. If the Board of Directors decides to hire a chief executive officer for the Council, then this person will be titled the Executive Director. The Board of Directors shall provide a job description for this position. The Executive Director shall provide written notice to all members of the Board of Directors of all meetings of the Board in accordance with paragraph (D) of this Section 3. Minutes of all meetings of the Board shall be kept by the Executive Director or the Executive Director's designee and distributed to each member of the Board within thirty (30)

days following each Board meeting. The Executive Director shall provide Council members with written notice of all Council meetings in accordance with Section 2 hereof. The Executive Director shall perform such other duties as the Chair may request.

- (5) Fiscal Agent Officer. The Board of Directors shall provide for the employment of a Fiscal Agent Officer. The Fiscal Agent Officer shall receive and disburse all funds of the Regional Council, prepare all necessary fiscal reports for the Board of Directors and the Regional Council, and undertake all other financial transactions necessary to the work of the Regional Council. The Fiscal Agent Officer of the Regional Council shall obtain and keep in force a fidelity bond in an amount determined by the Board of Directors and with a surety company approved by the Board of Directors. The Regional Council shall be named as an insured on such bond and the amount thereof shall not be reduced without prior written consent of the Board of Directors. Such fidelity bond requirement also may be satisfied through an insurance policy.

- (G) Powers and Duties of the Board of Directors. The Board of Directors shall do the following:

(a) Consider and approve any purchases of equipment, facilities, or services for the Regional Council and any contracts of the Regional Council exceeding One Hundred Thousand Dollars (\$100,000.00) in any Fiscal Year except for any contracts related to the PASSPORT Program or those previously approved on an annual basis by the Board of Directors via an omnibus resolution passed by the Board of Directors.

(b) Make recommendations to the Council concerning any matter relating to the Regional Council and its Programs, including but not limited to:

1. amendments to or modifications of the CoG Agreement and Bylaws,
2. appropriations of the Regional Council,
3. each Member's share of the Regional Council's Membership Fee;
and
4. disqualification of Members.

(c) By affirmative vote of a majority of the Board of Directors and upon certification to the Board of Directors by the Fiscal Agent Officer that the proposal is within the limits of the Regional Council's resources, amend the budget and appropriations of the Regional Council.

(d) Approve the inclusion of additional Members into the Regional Council.

(e) Serve as the legislative authority for purposes of Chapter 4117 of the Ohio Revised Code.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

- (f) Direct the preparation and approval of monthly reports concerning summarizing the operational and contractual needs of the Regional Council during the previous month.
- (g) Enter into any and all necessary and incidental contracts to carry out all programs of the Regional Council.

Section 4. Board of Directors' Committees.

The Board of Directors shall have the following Committees:

- (a) The Advisory Committee, as described in the CoG Agreement;
- (b) A Finance Committee;
- (c) A Human Resources Committee;
- (d) A Governance Committee; and
- (e) One or more additional committees appointed by the Board of Directors to assist the Board of Directors in the management of any Program of the Regional Council.

The members of the Committees shall be appointed by and shall serve at the pleasure of the Board of Directors. Each committee shall perform the duties directed by the Board of Directors.

Each Committee shall elect from its membership a chair and vice-chair, who shall each serve for a term of one (1) year or such shorter period of time as the Committee may be in existence. The Committee chair shall preside at all Committee meetings and prepare the agenda for each meeting following consultation with the Executive Director or Chair of the Board of Directors. Such duties of the Committee chair described in the preceding sentence may be delegated to the Executive Director. In the absence of the Committee chair, the Committee vice-chair shall preside at Committee meetings. The Committee vice-chair shall succeed to the office of the Committee chair, should it be vacated before the end of a term, and shall assist the Committee chair in the discharge of the Committee chair's duties.

Each Committee shall make recommendations to the Board of Directors concerning any matter referred to it by the Board of Directors.

Section 5. Executive Committee.

To improve efficiency of the Regional Council's operations, there shall be a three (3) person Executive Committee of the Board of Directors, initially comprised of the Board of Director's Chair, Vice-Chair and Secretary. For a period not more than one year from the date of the Effective Date, the Executive Committee shall have the authority to do all things necessary and appropriate to facilitate the creation, organization, and commencement of the operations of COAAA.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

Thereafter, the Executive Committee members shall be appointed by the Chair. The Executive Director shall provide staff of the Regional Council for use by the Executive Committee and assist it as may be requested. The Executive Committee shall meet in between regular Board meetings as noticed by the Chair in accordance with these Bylaws, and shall have all powers of the Board of Directors to act as provided in these Bylaws.

Section 6. Employees and Consultants.

The Board of Directors shall approve the employment of the Executive Director of the Regional Council. In addition, the Board of Directors may approve employment of other persons and may contract for the services of independent contractors, consultants, legal counsel, or experts as the Board of Directors or the Executive Director deems necessary or appropriate for the proper operation and administration of the Regional Council and its Programs. Any staff employed by the Regional Council shall be determined by the Executive Director to have the educational background and work experience necessary to discharge the duties assigned to that person. The Executive Director shall (i) review the salaries, benefits, work and disciplinary rules for the Regional Council's staff, (ii) make decisions regarding the hiring and firing of the Regional Council's staff, and (iii) be responsible for the supervision of the Regional Council's staff. In the absence of an Executive Director being employed by the Regional Council, the Board of Directors shall review the salaries, benefits, work and disciplinary rules for the Regional Council's staff. The salaries and costs of services for independent contractors, consultants, legal counsel, or experts shall be paid either as costs or program expenses from their respective accounts as determined by the Executive Director or by the Executive Director in consultation with the Board of Directors, as applicable.

Section 7. Equipment and Facilities.

The Regional Council may purchase, lease, or otherwise provide supplies, materials, equipment, and facilities as it deems necessary and appropriate to carry out its Programs. The Regional Council shall comply, to the extent applicable, with the provisions of the Ohio Revised Code with respect to the procedures for bidding and letting of contracts for the acquisition, repair, or improvement of its facilities, equipment, and supplies. The Executive Director, the Chair, or some other person at the direction of and on behalf of the Board of Directors shall enter into all contracts or leases for supplies, materials, equipment, or facilities of the Regional Council.

Section 8. Membership Fee Payments by Members.

There may be a need to charge and collect a fee from the Members of the Regional Council to support the operational costs of the Regional Council (the "Membership Fee"). If necessary, the Membership Fee will be determined by the Council at its annual meeting.

There will be no Membership Fees due or owed until at least January 1, 2028. On or before each annual meeting of the Council, the Board of Directors shall: (a) submit to the Council a written estimate of the Membership Fee to be assessed to each Member if a Membership Fee is to be collected, and (b) submit to each Member an estimate of each Member's Membership Fee. Any Membership Fee to be assessed on Members shall be determined by the Board of Directors.

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

The estimates shall be presented in enough detail so that the Council can determine their sufficiency.

If a Membership Fee is to be paid by the Members, each Member shall include its share of the Membership Fee in its annual appropriations (pursuant to Ohio Revised Code Chapter 5705, as applicable). Each Member shall thereafter remit its Membership Fee to the Fiscal Agent Officer.

Failure by a Member to appropriate and remit its Membership Fee pursuant to these Bylaws within sixty (60) days after the same shall become due may be deemed a withdrawal by such Member pursuant to Section 6 of the CoG Agreement unless the Member has petitioned the Board of Directors for an extension of time for payment, and the Board of Directors has, by resolution, approved an extension to a specific date.

Section 9. Conduct of Meetings.

All meetings provided for in these Bylaws shall be conducted in accordance with the procedural guidance contained in the latest edition of Robert's Rules of Order, Revised unless otherwise directed by these Bylaws or by resolution of the Council or the Board of Directors, with respect to the meetings of each of those bodies and any advisory committee, or as otherwise required by law. The chair of each of those bodies shall be the parliamentary procedure officer and his or her decisions with respect to matters of parliamentary procedure shall be final. Hybrid or virtual meetings and voting may be allowed at meetings of COAAA and committees in accordance with applicable laws and COAAA policies.

Section 10. Amendments.

These Bylaws may be modified, amended or supplemented in any respect upon approval of the modification, amendment or supplement by at least two-thirds (2/3) of the Members in attendance at the Council meeting regarding same, and the approved amendment, modification, or supplement shall only thereupon become binding upon all Members.

Section 11. Initial Operation of the Regional Council.

In the first Fiscal Year of the Regional Council's operation, actions required by these Bylaws to be taken at the annual meeting of the Council or the first meeting of the Board of Directors shall be taken at the initial meeting of the Council or as soon as practical after the effective date of the establishment of the Regional Council.

REGIONAL COUNCIL OF GOVERNMENTS FOR THE CENTRAL OHIO AREA
AGENCY ON AGING (COAAA)

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

EXECUTION VERSION

EXHIBIT B

LIST OF MEMBERS

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

**REGIONAL COUNCIL OF GOVERNMENTS FOR THE CENTRAL OHIO
AREA AGENCY ON AGING**

Council Member Roster

Delaware County Appointee

Name: Jeff Benton
Email: jbenton@co.delaware.oh.us

Fairfield County Appointee

Name: Aundrea Cordle
Email: Aundrea.Cordle@fairfieldcountyoohio.gov

Licking County Appointee

Name: David Edelblute
Email: DEdelblute@lickingcounty.gov

Mid-Ohio Regional Planning Commission Appointee

Name: William Murdock
Email: wmurdock@morpc.com

A motion was made by David A. Lawrence and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

Ginger Yonak, Human Resources Director, arrived at this time.

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

RESOLUTION NO. 25-459:

A Resolution Appointing the County's Member Representative to the Regional Council of Governments for the Central Ohio Area Agency on Aging – Commissioners

The Board of County Commissioners hereby approves a Resolution Appointing the County's Member Representative to the Regional Council of Governments for the Central Ohio Area Agency on Aging.

RESOLUTION No. 25-459

A RESOLUTION APPOINTING THE COUNTY'S MEMBER REPRESENTATIVE TO THE REGIONAL COUNCIL OF GOVERNMENTS FOR THE CENTRAL OHIO AREA AGENCY ON AGING.

WHEREAS, Ohio Revised Code Chapter 167 provides, in general, that the governing bodies of any two (2) or more political subdivisions may enter into an agreement establishing a regional council of governments for the purposes of promoting cooperative arrangements and agreements among its members and between its members and government agencies or private persons or entities, performing functions and duties which its members can perform and addressing problems of mutual concerns;; and

WHEREAS, the Central Ohio Area Agency on Aging has been designated by the Ohio Department of Aging as the area agency on aging under Ohio Revised Code Section 173.011 and 45 C.F.R. 1321.19 and as the PASSPORT Administrative Agency for the Designated Planning and Service Area comprised of the eight (8) central Ohio counties of Delaware, Fairfield, Fayette, Franklin, Licking, Madison, Pickaway and Union; and

WHEREAS, the Central Ohio Area Agency on Aging is transitioning from operation within the City of Columbus, Ohio to a stand-alone regional council of governments organized under Ohio Revised Code Chapter 167 to: better serve older adults and individuals with disabilities in its eight (8) county central Ohio Designated Planning and Service Area, further expand its service models, launch innovative programs to meet emerging community needs through regional cooperative arrangements, and comply with all applicable state and federal laws and regulation ("COAAA"); and

WHEREAS, by joining COAAA, the Union County, Ohio ("County") will be able to act jointly with other member political subdivisions in COAAA's eight (8) county central Ohio Designated Planning and Service Area to better serve the needs of older adults and individuals with disabilities through a regional cooperative organization; and

WHEREAS, by Resolution No. 25-459 adopted by the Board of County Commissioners, Union County, Ohio ("Board") on October 22, 2025, the Board authorized the County to (i) join COAAA, (ii) execute the Agreement Establishing the Regional Council of Governments for the Central Ohio Area Agency on Aging ("CoG Agreement"), and (iii) adopt bylaws for COAAA; and

WHEREAS, in accordance with the requirements of Chapter 167 of the Ohio Revised Code and the CoG Agreement, the Board must designate a person to serve as the representative of the County on the governing body of COAAA ("Council") who is a member of the Board, an officer of the County chosen by the Board, or an appointee of such officer chosen by the Board ("Member Representative").

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, UNION COUNTY, OHIO, THAT:

Section 1. The Board designates Steve Robinson to serve be its Member Representative on the Council.

Section 2. The Board finds and determines that all of its formal actions concerning and relating to adopting this Resolution occurred in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Revised Code §121.22.

Dave Lawrence introduced this resolution and moved its passage; Tom McCarthy seconded the motion; and after discussion, the chair called a roll call vote, and the results were:

Steve Robinson	<input checked="" type="radio"/> Yes	No
Tom McCarthy	<input checked="" type="radio"/> Yes	No
Dave Lawrence	<input checked="" type="radio"/> Yes	No

Passed: October 22, 2025

BOARD OF COUNTY COMMISSIONERS
UNION COUNTY, OHIO

ATTEST: Mallory Lehman
Mallory Lehman, Clerk

Steve Robinson
Steve Robinson

Thomas McCarthy
Thomas McCarthy

Dave Lawrence
Dave Lawrence

Approved as to Form:

Thayne D. Gray
Digitally signed by Thayne D. Gray
DN: cn = Thayne D. Gray email =
tgray@unioncountyohio.gov C = US O =
Prosecutor's Office
Date: 2025.10.10 13:44:12 -0500

Thayne D. Gray
Assistant Prosecuting Attorney

A motion was made by David A. Lawrence and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

RESOLUTION NO. 25-460:

Bid Award for the Magnetic Springs Sanitary Sewer System Project – Commissioners

The Board of County Commissioners hereby approves the Bid Award for the Magnetic Springs Sanitary Sewer System Project.



October 16, 2025

Union County Commissioners
233 West 6th St.
Findlay, Ohio 43040

Re: **Magnetic Spring Sanitary Sewer System**

Access Engineering Solutions has reviewed the bids received on October 15, 2025, for the above referenced project and has compiled the bid tabulation, which is attached. The apparent low bidder was Helms & Sons Excavating, Findlay Ohio.

Based upon the review of these bids, and after consultation with the Union County, it is our recommendation that the County accepts Helms & Sons Excavating as the low bidder and enters a contract for the bid amount of \$5,804,920.00.

If you have any questions or require additional information, please contact our office.

Sincerely,

ACCESS ENGINEERING SOLUTIONS

Craig Mescher PE
Project Manager

enclosure

C.J. 2025
File # 25-460
Date 10/22/2025

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

DOCUMENT 00513 – NOTICE OF AWARD

Dated October 22, 2025

TO: Helms & Sons Excavating Inc
(Bidder)
1753 Lima Avenue, Findlay, OH 45840-1435
(Address)

CONTRACTOR FOR: **MAGNETIC SPRINGS SANITARY SEWER SYSTEM**

You are notified that your bid dated October 15, 2025, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for: Magnetic Springs Sanitary Sewer System Project, Union County, Ohio

(Indicate total work, alternates or sections or work awarded)

The Contract Price of your Contract is Five Million Eight Hundred Four Thousand
Nine Hundred Twenty Dollars (\$ 5,804,920).

Two (2) copies of each of the proposed Contract Documents (except Drawings) accompany this Notice of Award. No sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within 15 days of the date of this Notice of Award, that is by November 6, 2025.

1. You must deliver to the Owner two (2) fully executed counterparts of the Contract Documents. Each of the Contract Documents must bear your signature on Page 6.
2. You must deliver with the executed Contract Documents the Contract Security (Bond) as specified in the Instructions to Bidders (Paragraph 20.01); General Conditions (Paragraph 5.01).

Failure to comply with these conditions within the time specified will entitle Owner to consider your bid in default, to annul this Notice of Award and to declare your Bid Security forfeited.

Within ten (10) days after you comply with the above conditions, Owner will return to you one (1) fully executed counterpart of the Contract Documents.

Union County Commissioners

By: 
(Authorized Signature)

Steve Robinson, President
(Name & Title)

END OF NOTICE OF AWARD

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

RESOLUTION NO. 25-461T:

Table A Resolution to Authorize the Union County General Health District to Participate in the CEBCO Group Insurance Plans Effective January 1, 2026, and Related Matters Until October 29, 2025 – Commissioners

The County Commissioners do hereby approved tabling A Resolution to Authorize the Union County General Health District to Participate in the CEBCO Group Insurance Plans Effective January 1, 2026, and Related Matters Until October 29, 2025.

A motion was made by Steve Robinson and seconded by David A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

Ms. Yonak stated some of the language in the resolution needed to be changed and will be ready for final approval next week.

* * *

Ginger Yonak left the meeting at this time.

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

RESOLUTION NO. 25-462:

Payment of Bills

The Board of County Commissioners approved the payment of regular purchase order bills and the “then and now” bills submitted over \$50,000.00 for the week of October 20, 2025.

Vendor	Name	CK RUN	Invoice	PO	Invoice Amt	Status	Dept
2189	JEFFERSON AUDIO VIDE	102225	INV-531030	20256099	65,547.78	Pending approval	412
	Add Desc: Courthouse JAV5 Courtroom 2						
2189	JEFFERSON AUDIO VIDE	102225	INV-531029	20256099	80,480.26	Pending approval	412
	Add Desc: Courthouse JAV5 Courtroom 1						
6130	UNION COUNTY CONVENT	102225	221545	20256062	109,857.72	Pending approval	412
	Add Desc: 75% 2nd Qtr 2025 Lodging Tax						
10107	CITY CONSTRUCTION CO	102225	11997	20247069	118,578.80	Pending approval	412
	Add Desc: CH window project payment 4						



Commissioners

10/22/2025

C.J. 2025
 25-462
 Date 10/22/25

A motion was made by Steve Robinson and seconded by David A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

RESOLUTION NO. 25-463:

Transfers of Appropriations and/or Funds

The Board of County Commissioners hereby approves the following transfers of appropriations and/or funds:

JOURNAL	LINE	ENTRY DATE	JNL SHORT DESC	JNL EFF DATE	AMD STATUS	JNL CLERK	ORG	OBJECT	PROJECT	COMMENT	DTL EFF DATE	DR/CR	AMOUNT
515	1	10/14/2025	Adding prj			jalexander	10541200	530100	10H25	Increase for Paws of	10/14/2025	I	\$ 138,000.00
515	2	10/14/2025	Adding prj			jalexander	10541200	530100		Moving to project	10/14/2025	D	\$ 138,000.00
ADD'L DESC: OneOhio Grant - Moving budget from contract services to contract services for project 10H25 (Paws of Purpose)													
673	1	10/17/2025	Moving for Debt			jalexander	40041208	530100		Moving for Debt 2nd half	10/17/2025	D	\$ 100,000.00
673	2	10/17/2025	Moving for Debt			jalexander	40041208	568001		Moving for Debt 2nd half	10/17/2025	I	\$ 100,000.00
ADD'L DESC: Increase budget for debt payment for 2nd half													
762	1	10/21/2025	715/717 Building			laltizer	310MH030	540105		715/717 Building	10/21/2025	I	\$ 2,963,588.35
ADD'L DESC: Mental Health Building Purchase													




 Commissioners

10/22/2025

C.J. 2025
 25-463
 Date 10/22/2025

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

TRANSFER FORM

^{10/22/2025} Wednesday (Due to the Auditor by noon Monday)

Department: Commissioners Date: 10/20/2025

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by _____ and seconded by _____
to approve the following transfer (s):

From: <u>Cap Infrastructure</u>	<u>40541200</u>	Transfer Out	<u>Exp</u>	<u>568001</u>	<u>NA</u>
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
To: <u>General</u>	<u>04120000</u>	Transfer In	<u>Rev</u>	<u>466001</u>	<u>NA</u>
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	Amount: \$	114,350.00			

From: _____	_____	_____	<u>Exp</u>	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
To: _____	_____	_____	<u>Rev</u>	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	Amount: \$				

From: _____	_____	_____	<u>Exp</u>	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
To: _____	_____	_____	<u>Rev</u>	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	Amount: \$				

From: _____	_____	_____	<u>Exp</u>	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
To: _____	_____	_____	<u>Rev</u>	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	Amount: \$				

Reason for Request:
AMIC Support 2025 per Res 21-232

Approved by Administrator _____

Roll call vote resulted as follows:

cc Auditor
Originator
Resolution File

Steve Robinson
Tom McCarthy
Dave Lawrence

C.J. _____, Page _____
Date: _____

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): Janell Alexander

revised 1/2/2025

Auditor's Office Approval H/A 10/20/25

A motion was made by Steve Robinson and seconded by David A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025



Received the following Certificate from the County Auditor this date:

Certificate of County Auditor That the Total appropriations from Each Fund
Do Not Exceed the Official Estimate of Resources
Rev. Code, Sec 5705.39

County Auditor's Office, Union County, Ohio,
Marysville, Ohio, October 21, 2025

To Union County Commissioners

I, Andrea L. Weaver, County Auditor of Union County, Ohio, do hereby certify that the total appropriations from each fund taken together with all other outstanding appropriations, do not exceed the ² August 4, 2025 amended estimate of resources for the fiscal year beginning January 1st, 2025, as determined by the Budget Commission of said County.


Andrea L. Weaver, County Auditor, 
Union County, Ohio.

- 1. If such is not the case strike out the word not
- 2. Or insert "last amended."

Funds
310 – Mental Health

* * *

RESOLUTION NO. 25-464:

Cancel Regular Session on Wednesday, December 24, 2025 – Commissioners

The County Commissioners do hereby approve to Cancel Regular Session on Wednesday, December 24, 2025.

A motion was made by Steve Robinson and seconded by David A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
 October 22, 2025

ADMINISTRATOR ACTION NO. 25-116A:

Payment of Bills

County Administrator Bill Narducci approved the payment of regular purchase order bills and the “then and now” bills submitted for the week of October 20, 2025.

Vendor	Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
8963	FRANKLIN ELECTRIC CO	102225	597082853	20251089	15.00	Pending approval	420
733	MCAULIFFE'S ACE	102225	K21629	20250231	15.99	Pending approval	438
5469	LENOVO INC.	102225	6474087798	20255946	17.74	Pending approval	426
8604	GENUINE PARTS COMPAN	102225	093025	20253862	19.08	Pending approval	472
3629	VISA	102225	SEP_2025	20254478	21.46	Pending approval	412
6354	KRAMER ENTERPRISES,	102225	151798	20250497	21.79	Pending approval	422
7406	AMAZON CAPITAL	102225	13WD-CHF9-7GYH	20250500	21.98	Pending approval	422
2119	GORDON FLESCH COMPAN	102225	IN15350409	20250901	23.48	Pending approval	470
4450	WEAVER, ANDREA	102225	100125	20256179	30.52	Pending approval	404
2191	AMAZON	102225	1GFN-PCMK-4HFR	20250242	34.91	Pending approval	472
7406	AMAZON CAPITAL	102225	1Q1W-QLXX-6TGV	20256143	34.92	Pending approval	422
5451	REDWOOD TOXICOLOGY L	102225	12147520259	20256115	35.00	Pending approval	420
4356	KONICA MINOLTA BUSIN	102225	504535872	20256136	38.00	Pending approval	420
128	MEMORIAL HOSPITAL UN	10/22/25	9232025-01	20256138	40.00	Pending approval	418
833	VERIZON WIRELESS GRE	102225	Roads6124890418	20252413	40.11	Pending approval	422
1127	QUILL CORPORATION	102225	46033557	20250385	40.26	Pending approval	438
2119	GORDON FLESCH COMPAN	102225	IN15350385	20250485	43.03	Pending approval	422
9702	UNION PROPANE LLC	102225	U001A268	20256149	43.09	Pending approval	422
10316	COUGHLIN AUTOMOTIVE	102225	515001183 1	20256145	46.54	Pending approval	422
978	AEP OHIO	102225	7252 Sept/Oct25	20250712	46.83	Pending approval	422
6354	KRAMER ENTERPRISES,	102225	151799	20250479	47.05	Pending approval	422
7406	AMAZON CAPITAL	102225	16T1-PR7M-6J3H	20250500	47.99	Pending approval	422
833	VERIZON WIRELESS GRE	102225	612494543	20250276	50.00	Pending approval	410
5595	FORENSIC FLUIDS LABO	102225	80294	20256103	54.00	Pending approval	420
1127	QUILL CORPORATION	102225	45998113 & 46011486	20256131	56.46	Pending approval	404
978	AEP OHIO	102225	7090 Sept/Oct25	20250712	57.02	Pending approval	422
2119	GORDON FLESCH COMPAN	102225	in15350477	20247142	58.57	Pending approval	436
122	MARYSVILLE PRINTING	102225	56476	20255246	64.76	Pending approval	412
1830	KLOSTERMAN BAKING	10/22/25	100606023546	20256141	70.94	Pending approval	418
1127	QUILL CORPORATION	102225	45974341 & 46011869	20256131	71.78	Pending approval	404
10316	COUGHLIN AUTOMOTIVE	102225	516002321	20250225	74.00	Pending approval	438
10316	COUGHLIN AUTOMOTIVE	102225	516002322	20250225	74.13	Pending approval	438
10316	COUGHLIN AUTOMOTIVE	102225	516002701	20250225	74.99	Pending approval	438
10316	COUGHLIN AUTOMOTIVE	102225	516002125	20250225	74.99	Pending approval	438
1873	PARR PUBLIC SAFETY E	102225	221641	20250134	75.27	Pending approval	438
978	AEP OHIO	102225	7002 Sept/Oct25	20250712	77.89	Pending approval	422
10398	CHAGRIN SOUTHEAST CO	102225	20251008-UNI	20256177	80.00	Pending approval	472
1873	PARR PUBLIC SAFETY E	102225	INV115725	20250134	91.96	Pending approval	438
2119	GORDON FLESCH COMPAN	102225	IN15350329	20250344	96.00	Pending approval	438
1179	PERRY PROTECH	102225	INV1216228	20250246	106.85	Pending approval	410
8023	CBTS LLC	102225	00136374394	20256137	107.44	Pending approval	420
1484	KLEIBER, JON	102225	2025PG021	20254576	110.50	Pending approval	426
2119	GORDON FLESCH COMPAN	102225	IN15353717	20250251	122.51	Pending approval	438
783	APPRAISAL RESEARCH C	102225	119657	20255564	126.90	Pending approval	404
10198	WHARTON, KOTA	102225	INV-349	20252450	136.00	Pending approval	477
10198	WHARTON, KOTA	102225	INV-355	20252450	136.00	Pending approval	422
10346	ZIESSLER, BRAD	102225	093025	20255922	136.10	Pending approval	404
4865	KELLER, LINDSEY	102225	Sept 2025 mileage	20255938	137.90	Pending approval	426
1123	ZANDER PFST CONTROL	102225	46416	20256104	140.00	Pending approval	420
52	DAYTON POWER & LIGHT	102225	606 Meadows PC	20256105	141.00	Pending approval	420
1873	PARR PUBLIC SAFETY E	102225	INV115611	20250324	143.39	Pending approval	438
3935	UNION COUNTY EMPLOYE	102225	221344	20256081	144.83	Pending approval	438
2245	RICHWOOD BANKING VIS	102225	Sept '25 Card 1	20256162	149.00	Pending approval	420

UNION COUNTY COMMISSIONERS JOURNAL 2025
 October 22, 2025

Vendor	Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
6857	LANDON, NATATLIE	10/22/25	10/14/25	20255357	149.80	Pending approval	418
1873	PARR PUBLIC SAFETY E	102225	221637	20250324	150.54	Pending approval	438
1873	PARR PUBLIC SAFETY E	102225	INV114953	20250324	150.93	Pending approval	438
833	VERIZON WIRELESS GRE	102225	Eng6124890418	20250471	156.50	Pending approval	422
6884	COUGHLIN AUTOMOTIVE	102225	185032803 1	20256144	171.00	Pending approval	422
1127	QUILL CORPORATION	102225	45978299	20250132	175.96	Pending approval	438
7406	AMAZON CAPITAL	10/22/25	WX7N, 76JX	20255122	176.36	Pending approval	418
177	UNION RURAL ELECTRIC	102225	221420	20250859	185.31	Pending approval	470
1534	US BANK	102225	566143269	20251689	188.16	Pending approval	404
4899	OHIO PEACE OFFICER T	102225	2025-5724	20250216	190.00	Pending approval	438
52	DAYTON POWER & LIGHT	102225	221453	20250919	191.88	Pending approval	470
39	COLUMBIA GAS OHIO IN	102225	221416	20250853	197.72	Pending approval	470
2119	GORDON FLESCH COMPAN	102225	IN15350407	20255533	216.00	Pending approval	472
8982	CONNECT PARENT CORPO	102225	430000396799	20250404	221.75	Pending approval	438
2119	GORDON FLESCH COMPAN	102225	IN15350408	20254426	222.00	Pending approval	412
1513	OHIO LAUNDRY	10/22/25	3151777	20256140	230.00	Pending approval	418
2191	AMAZON	102225	1DKY-6QJH-4CH7	20250234	250.00	Pending approval	438
3072	OHIO JUDICIAL CONFER	102225	2026 dues Judge R	20256155	250.00	Pending approval	426
6330	CDA, INC.	102225	18081	20255951	252.00	Pending approval	426
5346	O'REILLY AUTO ENT	102225	Aug25	20256148	270.54	Pending approval	422
4057	WARE, SUE	102225	1.16 - 5.9.2025 trvl	20255850	274.76	Pending approval	420
177	UNION RURAL ELECTRIC	102225	221421	20250859	284.99	Pending approval	470
2245	RICHWOOD BANKING VIS	102225	100325	20255893	306.96	Pending approval	404
2245	RICHWOOD BANKING VIS	102225	221361	20255373	318.12	Pending approval	438
2938	GOVERNMENT FORMS	102225	0357012	20255713	320.97	Pending approval	438
2943	MARATHON FLEET SERVI	102225	107918484	20250257	325.00	Pending approval	472
7222	FLEWELLING, ERIC	102225	8.2025 trvl, clothes	20256114	353.94	Pending approval	420
694	ZACHARIAS, KIM	102225	2025 training	20254049	385.20	Pending approval	426
2027	TREASURER, STATE OF	102225	1736119	20256190	400.00	Pending approval	422
2027	TREASURER, STATE OF	102225	1736118	20256191	400.00	Pending approval	422
2027	TREASURER, STATE OF	102225	1736114	20256193	400.00	Pending approval	422
2027	TREASURER, STATE OF	102225	1736115	20256194	400.00	Pending approval	422
6354	KRAMER ENTERPRISES,	102225	151797	20250479	426.08	Pending approval	422
4420	AT&T	102225	419R01040710H	20250402	448.80	Pending approval	438
4420	AT&T	102225	419R01038110H	20250402	448.80	Pending approval	438
5469	LENOVO INC.	102225	6474124123	20256083	453.45	Pending approval	434
1484	KLEIBER, JON	102225	2025PG020,training	20254576	497.10	Pending approval	426
2027	TREASURER, STATE OF	102225	1736116	20256189	500.00	Pending approval	422
10383	ARGENT INSTITUTIONAL	102225	75313	20256088	500.00	Pending approval	412
1816	CCAO CONFERENCE ACCO	102225	3838	20256185	525.00	Pending approval	422
1816	CCAO CONFERENCE ACCO	102225	3837	20256184	525.00	Pending approval	422
5190	TAB PRODUCTS CO LLC	102225	000072891	20255939	547.04	Pending approval	426
2245	RICHWOOD BANKING VIS	102225	100125	20256132	552.76	Pending approval	404
1724	SHI	102225	B20236063	20256173	596.74	Pending approval	422
6330	CDA, INC.	102225	18080	20253866	668.25	Pending approval	426
833	VERIZON WIRELESS GRE	102225	Bldg6124890418	20250505	684.93	Pending approval	422
2027	TREASURER, STATE OF	102225	1736117	20256192	725.00	Pending approval	422
2045	HOBART CORP	10/22/25	36958489	20256139	759.62	Pending approval	418
1522	CENTURYLINK	102225	221671	20254648	770.10	Pending approval	470
10341	SPITZNAGEL, TERESA	102225	09.2025 FC	20256116	805.00	Pending approval	420
5469	LENOVO INC.	102225	6474126878	20256083	870.18	Pending approval	434
2245	RICHWOOD BANKING VIS	102225	BldgSept25	20256175	877.00	Pending approval	422
4433	GREAT AMERICA LEASIN	102225	40216367	20251586	902.14	Pending approval	426

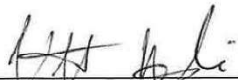
UNION COUNTY COMMISSIONERS JOURNAL 2025
 October 22, 2025

Vendor	Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
2272	AXON ENTERPRISE	102225	INUS385707	20256059	916.00	Pending approval	438
38	CITY OF MARYSVILLE	102225	M Ops Sept25	20250488	925.53	Pending approval	422
2245	RICHWOOD BANKING VIS	102225	100225	20256128	1,119.83	Pending approval	404
733	MC AULIFFE'S ACE	10/22/25	K21604,421040,421400	20251022	1,130.91	Pending approval	418
244	TRI-RIVERS JVS	102225	Q2 Practical Nursing	20256108	1,152.00	Pending approval	420
1123	ZANDER PEST CONTROL	102225	221411	20250936	1,159.50	Pending approval	470
5505	ACCESS FKA RECALL	102225	11806475	20256163	1,202.87	Pending approval	436
2245	RICHWOOD BANKING VIS	102225	Sept '25 Card 2	20256161	1,233.38	Pending approval	420
5799	HERITAGE COOPERATIVE	102225	Sept25	20256188	1,265.60	Pending approval	422
5469	LENOVO INC.	102225	6474113376	20255946	1,267.49	Pending approval	426
2245	RICHWOOD BANKING VIS	102225	M Ops Sept25	20256176	1,280.58	Pending approval	422
2245	RICHWOOD BANKING VIS	102225	55Sept25	20256174	1,350.00	Pending approval	422
244	TRI-RIVERS JVS	102225	Q2 LPN to RN CR	20256119	1,379.00	Pending approval	420
1873	PARR PUBLIC SAFETY E	102225	INV113186	20250324	1,460.09	Pending approval	438
10145	CANON USA, INC	10/22/25	41978812	20250810	1,526.10	Pending approval	418
3229	KROGER	10/22/25	54813 10/14/25	20251026	1,567.53	Pending approval	418
1873	PARR PUBLIC SAFETY E	102225	INV113940	20250324	1,582.41	Pending approval	438
2707	AMEA HEALTHCARE LLC	102225	9/2025	20256129	1,624.00	Pending approval	420
1338	GRAPHIC STITCH INC	102225	48207	20255835	1,708.00	Pending approval	422
5865	ADVANTAGE FAMILY	102225	9/2025 TM	20256117	1,980.00	Pending approval	420
2566	WASHINGTON AUTO PART	102225	Sept25	20250476	1,997.22	Pending approval	422
10316	COUGHLIN AUTOMOTIVE	102225	516002403	20250225	2,081.02	Pending approval	438
1293	DELL MARKETING LP	102225	10841444270	20256086	2,108.74	Pending approval	404
1895	KEYSTONE RICHLAND CE	102225	9.2025	20256109	2,130.00	Pending approval	420
146	PITNEY BOWES	101525	3321403316	20252873	2,261.10	Pending approval	410
9257	ENZOS CLEANING SOLU	102225	13572	20256146	2,350.00	Pending approval	422
10316	COUGHLIN AUTOMOTIVE	102225	516002721	20250225	2,445.65	Pending approval	438
177	UNION RURAL ELECTRIC	102225	221422	20250859	2,744.95	Pending approval	470
1414	TREASURER STATE OH	102225	26200478	20255992	2,762.54	Pending approval	404
6910	OVERLY, JOHN	102225	956565	20256171	2,780.00	Pending approval	412
8661	NECCO, LLC	102225	52	20256113	3,000.00	Pending approval	420
1212	TREASURER STATE OH (102225	0518094-IN	20250389	3,552.00	Pending approval	438
296	CDC OH INC	102225	25-071-943	20256080	4,000.00	Pending approval	412
2245	RICHWOOD BANKING VIS	102225	100425	20256118	4,072.21	Pending approval	404
1354	SPECIALIZED ALTERNAT	102225	SEP2025	20256120	4,288.20	Pending approval	420
2532	OHIO CSEA	102225	24389A	20256106	4,740.00	Pending approval	420
10128	DIAMOND DRUGS, INC.	102225	IN001533939	20250341	4,765.88	Pending approval	438
3897	VICKERS, JOHN L.	101525	december2025	20250279	5,200.00	Pending approval	410
10147	WAGNER, THOMAS R.	102225	9.2025 FC	20256112	5,400.00	Pending approval	420
1921	NATIONAL YOUTH ADV	102225	09.2025 RS	20256170	5,884.80	Pending approval	420
948	THE BUCKEYE RANCH IN	102225	11860	20256111	6,000.00	Pending approval	420
52	DAYTON POWER & LIGHT	102225	221669	20250919	6,241.02	Pending approval	470
6170	MONTGOMERY COUNTY CO	10222025	FT1000032119	20255277	7,400.00	Pending approval	416
52	DAYTON POWER & LIGHT	102225	221670	20250920	7,449.82	Pending approval	470
5895	COMMUNITY ACTION ORG	102225	14	20256156	7,781.11	Pending approval	420
296	CDC OH INC	102225	25-072-955	20256079	8,000.00	Pending approval	412
4635	WINDSOR & COMMUNITY	102225	Q3 2025	20251264	8,250.00	Pending approval	420
1500	SAFEHOUSE MINISTRIES	102225	1010726	20251001	8,320.00	Pending approval	420
1835	CORNELL ABRAXAS GROU	102225	10914	20256121	9,174.00	Pending approval	420
1674	RICHWOOD CIVIC CENTE	102225	Q3 '25 PNP, RCC REAP	20251268	10,250.00	Pending approval	420
318	INTERIM HEALTHCARE O	102225	9/2025	20256073	12,068.25	Pending approval	420
4569	WEX INC.	102225	108023941	20250322	12,268.27	Pending approval	438
8206	LEGENDS LIFT &	102225	UCSS082025	20256107	14,089.30	Pending approval	420

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

Vendor	Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
1973	VILLAGE NETWORK	102225	1025-1237	20250999	14,732.50	Pending approval	420
557	SHELLY MATERIALS INC	102225	2828004	20256195	15,425.11	Pending approval	422
1852	TRANE	102225	315714172	20250930	16,190.34	Pending approval	470
8577	SAFEBUILT OHIO LLC	102225	2523313	20256172	16,939.56	Pending approval	422
8386	JENKINS, MARK	102225	2455	20256130	26,567.50	Pending approval	420

C.J. 2025
25-116A
Date 10/22/2025



Administrator 10-22-25
10/22/2025

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025


ADMINISTRATOR ACTION NO. 25-117A:

Transfer of Appropriations and/or Funds

County Administrator Bill Narducci approved the following transfers of appropriations and/or funds:

JOURNAL	LINE	ENTRY DATE	JNL SHORT DESC	JNL EFF DATE	AMD STATUS	JNL CLERK	ORG	OBJECT	PROJECT	COMMENT	DTL EFF DATE	DR/CR	AMOUNT
535	1	10/14/2025	transfer			manderson	65142208	550155		cover year end expenses	10/14/2025	D	\$ 4,500.00
535	2	10/14/2025	transfer			manderson	65142208	550100		cover year end expenses	10/14/2025	I	\$ 4,500.00
ADD'L DESC: Engineer is moving funds to cover year end expenses.													
670	1	10/17/2025	Amend			cbailey	10140400	540100		Desks & Surface Pros	10/6/2025	D	\$ 6,500.00
670	2	10/17/2025	Amend			cbailey	10140400	520100		Desks & Surface Pros	10/6/2025	I	\$ 6,500.00
ADD'L DESC: Auditor is moving funds to cover expenses.													

C.J. 2025
25-117A
Date 10/22/2025



Administrator

10-22-25
10/22/2025

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

TRANSFER FORM

_____ Wednesday (Due to the Auditor by noon Monday)

Department: Engineer Date: 10/14/2025

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by _____ and seconded by _____
to approve the following transfer (s):

From:	<u>Building Dept</u>	<u>65142208</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	<u>M&G Fund</u>	<u>25042200</u>	<u>Office Reimbursement</u>	<u>Rev</u>	<u>480136</u>	
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	<u>2,073.09</u>			

480136

From:	_____	_____	_____	<u>Exp</u>	_____	_____
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	_____	_____	_____	<u>Rev</u>	_____	_____
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	_____			

From:	_____	_____	_____	<u>Exp</u>	_____	_____
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	_____	_____	_____	<u>Rev</u>	_____	_____
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	_____			

From:	_____	_____	_____	<u>Exp</u>	_____	_____
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	_____	_____	_____	<u>Rev</u>	_____	_____
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	_____			

Reason for Request:

Mechanic service work 08/11/2025 - Invoice #773 for \$235.07	Mechanic service work 08/28/2025 - Invoice #783 for \$211.65
Mechanic service work 08/14/2025 - Invoice #774 for \$120.29	
Mechanic service work 08/14/2025 - Invoice #777 for \$28.75	
Mechanic service work 08/25/2025 - Invoice #782 for \$877.33	

Approved by Administrator WAA

Roll call vote resulted as follows:

cc: Auditor
Originator
Resolution File

Steve Robinson _____
Tom McCarthy _____
Dave Lawrence _____

C.J. _____, Page _____

Date: _____

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): MA

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025

TRANSFER FORM

_____ Wednesday (Due to the Auditor by noon Monday)

Department: Mental Health and Recovery Board Date: October 17, 2025

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by _____ and seconded by _____
to approve the following transfer (s):

From: <u>Mental Health & Recovery Board</u>	<u>310MH200</u>	<u>Contracts/Agencies</u>	<u>Exp</u>	<u>530100</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
To: <u>General</u>	<u>04380000</u>	<u>Sheriff's Fees</u>	<u>Rev</u>	<u>420104</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	44.50			

From: _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$				

From: _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$				

From: _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$				

Reason for Request:
 Reimburse fees for on duty deputy and cruiser use for a patient transport to Dublin Springs, 7625 Hospital Drive, Dublin, Ohio 43016, on Thursday, October 16, 2025.
 Deputy Sam Miller was on duty and Deputy Kevin Rigano was off duty when this transport was completed.
 Invoice #2025-129

Approved by Administrator WA

Roll call vote resulted as follows:

cc: Auditor
Originator
Resolution File

Steve Robinson _____
Tom McCarthy _____
Dave Lawrence _____

C.J. _____, Page _____
Date: _____

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): _____

revised 1/2/2025

Auditor's Office Approval

[Handwritten Signature]
10/20/25

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025


ADMINISTRATOR ACTION NO. 25-118A:

Approval of Capital Equipment Requests - Sheriff

County Administrator Bill Narducci approved the following Capital Equipment Requisitions:

Requisition	Entry Date	Description	Amount	Status	Vendor Name	Department
25006509	10/16/2025	Equipment for new 8053	4,521.15	Released	PARR PUBLIC SAFETY EQUIPMENT	438 Sheriff

Additional Description: Front Partition for Ford Transit Van & Prisoner Transport 2 Camera Video System


 Administrator 10-23-25
10/23/2025

C.J. 2025
25-118A
 Date 10/22/2025

* * *

*County Administrator Bill Narducci provided the following updates:

- He talked with Brad Bodenmiller and representatives from MORPC about the areawide 208 Planning Agency. Several years ago, the EPA had asked MORPC to become the 208 Water Quality Management Agency for Union, Franklin, Licking, Fairfield, and Delaware counties. MORPC sent him and Mr. Bodenmiller a draft of the policy and what it means for Union County.
- Commissioner Robinson asked if this plan includes stream water, and Mr. Narducci stated it is for point source discharges.
- Commissioner McCarthy asked for the timeline on this because the city is working on their own assessment of their potential future utility service area. He does not want any decision to have an impact on the city, and Mr. Narducci stated the city will be involved with this process.
- Mr. Narducci stated this plan could be an opportunity to have a dispute resolution when there are conflicting utility service areas for a potential user. He is meeting with Brad Bodenmiller and Jeremy Hoyt, Marysville’s Public Service Director, before talking to MORPC again and making any decisions.
- There has been a significant decrease in calls from residents about the cyber incident.

* * *

*Assistant County Prosecutor Thayne Gray provided the following updates:

- He got back from vacation yesterday and is catching up on work.

* * *

* Budget Analyst Janell Alexander provided the following updates:

- No report.

* * *

*Clerk to the Board of Commissioners Mallory Lehman provided the following updates:

- No report.

* * *

*Commissioner David A. Lawrence provided the following updates:

- No report.

* * *

*Commissioner Tom McCarthy provided the following updates:

- He attended the Columbus Crew game on Saturday with the Consul General of Japan in Detroit and other Union County leaders. The Consul spoke highly of Union County and the relationship with Japan.

* * *


*Commissioner Steve Robinson provided the following updates:

- He received some phone calls from North Union schoolboard members.

* * *

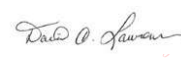
*Commissioner Steve Robinson adjourned the meeting at 11:07 a.m.

The preceding Minutes were read and approved November 5, 2025.




Digitally signed by Steve Robinson
DN: cn=Steve Robinson, o=Commissioners,
ou=Commissioner, email=mrsther@unioncountyohio.gov,
c=US
Date: 2025.11.06 11:10:05 -0500
Adobe Acrobat version: 2017.012.30262

Steve Robinson
Commissioner



Digitally signed by Dave Lawrence
DN: cn=Dave Lawrence, o=Commissioners,
ou=Commissioner, email=mrsther@unioncountyohio.gov,
c=US
Date: 2025.11.06 11:11:18 -0500
Adobe Acrobat version: 2017.012.30262

David A. Lawrence
Commissioner



Digitally signed by Tom McCarthy
DN: cn=Tom McCarthy, o=Commissioners,
ou=Commissioner,
email=mrsther@unioncountyohio.gov, c=US
Date: 2025.11.06 11:12:39 -0500
Adobe Acrobat version: 2017.012.30262

Tom McCarthy
Commissioner

UNION COUNTY COMMISSIONERS JOURNAL 2025
October 22, 2025



Digitally signed by Mallory Lehman
DN: cn=Mallory Lehman, o=Commissioners,
ou=Clerk to the Board,
email=mlehman@unioncountyohio.gov, c=US
Date: 2025.11.06 11:09:02 -05'00'
Adobe Acrobat version: 2017.012.30262

Mallory Lehman, Clerk to the Board